



Audit and Risk Committee

AGENDA & REPORTS

for the meeting

Friday, 28 October 2022
at 8.30 am

in the Colonel Light Room, Adelaide Town Hall

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| | |
|-------------------|--|
| Membership | The Lord Mayor 1 Council Member 4 External Independent Members 2 Proxy Council Members |
| Quorum | 4 |
| Presiding Member | David Powell |
| Committee Members | The Right Honourable the Lord Mayor [Sandy Verschoor] Paula Davies John Oliver Simon Rodger Councillor Franz Knoll |

1 Acknowledgement of Country

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Nil

3 Confirmation of Minutes

That the Minutes of the meeting of the Audit and Risk Committee held on 30 September 2022, be taken as read and be confirmed as an accurate record of proceedings.

4 Presiding Member Reports

5 Presentation

| | | |
|-----|--|--------|
| 5.1 | Update on Service Planning & Performance | 4 – 10 |
|-----|--|--------|

6 Reports

| | | |
|-----|--|-----------|
| 6.1 | 2022-2023 Q1 Business Update | 11 - 98 |
| 6.2 | Internal Audit Progress Report | 99 - 102 |
| 6.3 | Audit and Risk Committee Self-Assessment Results | 103 - 114 |

7 Emerging Key Risks

8 Independent Member Discussion

| | | |
|-----------|--|-----------|
| 9 | Other Business | |
| 10 | Exclusion of the Public | 115 - 117 |
| | In accordance with sections 90(2),(3) and (7) of the <i>Local Government Act 1999 (SA)</i> the Audit and Risk Committee will consider whether to discuss in confidence the reports contained within section 11 of this Agenda. | |
| 11 | Confidential Item | |
| | 11.1 Activity of Strategic Risk & Internal Audit Group [s 90(3) ((i))] | 118 - 122 |
| 12 | Closure | |

Service Planning & Performance Update



Introduction

This quarterly update provides the Audit and Risk Committee with a status update on the program of work regarding service planning and performance.

Forward planning for service delivery supports a transparent and methodical approach to delivering what matters to our communities. It enables us to be proactive and focused on outcomes. When we understand community needs and the broader environment, we can be agile in the face of challenges.

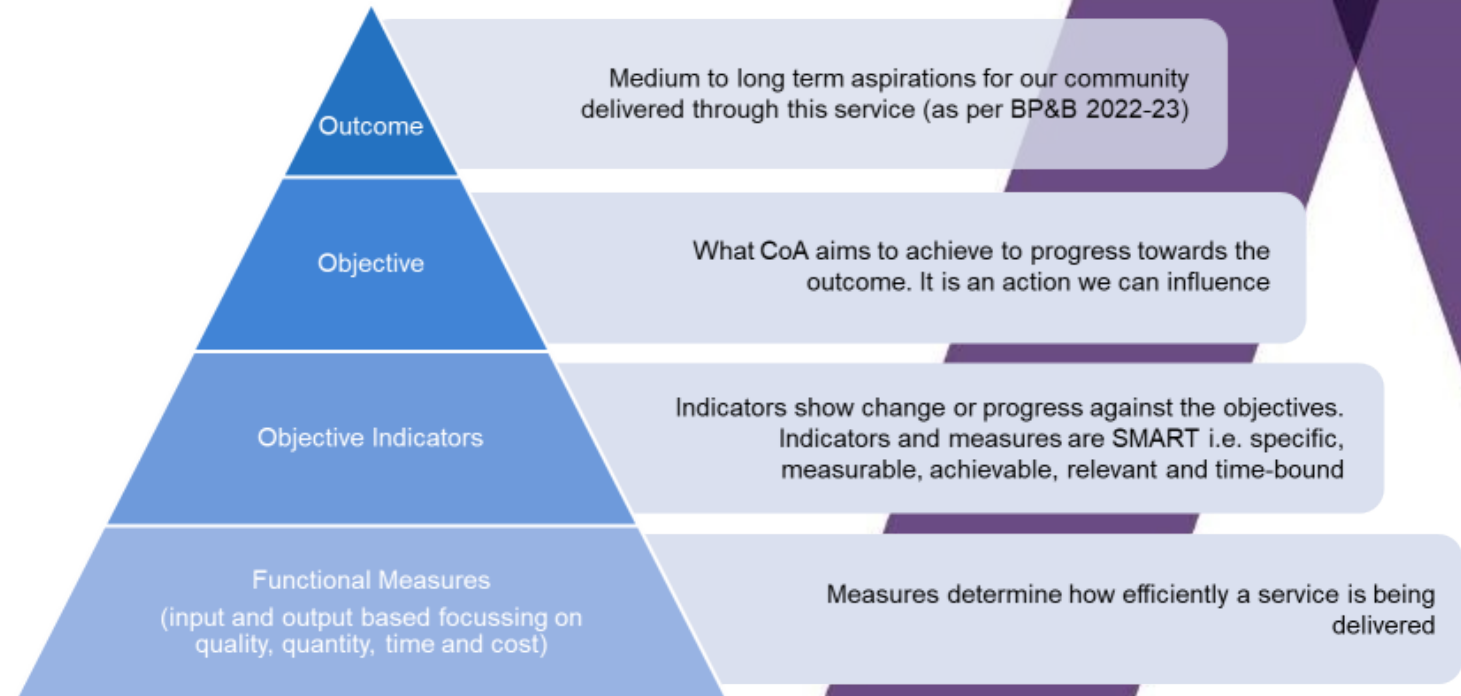
Our Service Delivery Planning process enables us to agree on the services our community expects and needs to thrive. We are committed to communicating delivery progress on our services through Council's Quarterly Reporting, and, our Annual Report.

The City of Adelaide will continue to review its services, including understanding community satisfaction with our service performance. These reviews support service efficiency and financial sustainability, linking costs of delivery and customer satisfaction to provide a clearer understanding of the impacts of our delivery.

Journey so far

The following milestones have been achieved since the program of work commenced:

- designed and developed Service Delivery Plans (SDP) focussed on a rolling 4 year plan and are incorporated in the Council's Business Plan and Budget
- capital and Strategic Projects identified through the SDP process are being monitored and reported on
- service Objectives and Objective Indicators have been refined based on feedback received and in line with the Service Performance Framework
- data sources are being identified for easy collection of measures reporting and an internal trial of measures reporting will be commencing soon



Service Performance Framework

Visibility of Services

Our Services are featured in the Annual Business Plan & Budget and we have committed to sharing progress through the quarterly reporting process and annual delivery against each service in the Annual Report.



Arts, Culture and Events



Economic Planning and Growth



Resource Recovery and Waste Management

Enhances the cultural and creative elements of the city, enlivening it with things to do and see, and making the rich heritage of the city available to all.

Accelerates the development of the city's economy by enhancing Adelaide's reputation, increasing community connection, visitation and investment, positioning businesses to grow and thrive.

Educates and encourages the community to redefine the concept of waste, recover more resources and build a circular economy, whilst keeping the community clean and hygienic through effective management and collection of waste.

2022/23 Budget

43.71

Direct Resources (FTE)

\$1,310,000

Direct Income

\$11,754,000

Direct Expenditure

Functions within this Service

- Adelaide Town Hall
- Archives and Civic Collection
- Culture and Creativity
- Events and Activations
- Heritage Promotion and Events
- Monuments, Fountains and Public Art

2022/23 Budget

41.78

Direct Resources (FTE)

\$8,948,000

Direct Income

\$17,576,000

Direct Expenditure

Functions within this Service

- Adelaide Central Market
- Business Investment and Support
- Economic Policy
- Rundle Mall Management
- Visitor Attraction

2022/23 Budget

11.11

Direct Resources (FTE)

\$654,000

Direct Income

\$4,954,000

Direct Expenditure

Functions within this Service

- Kerbside Waste Collection and Recycling
- Green Waste Recycling and Mulch
- Waste Policy and Education
- Public Litter Bins

Commitment to Sharing Service Progress

Our new look Quarterly Reporting provides quarter highlights for each service, including a status progress indicator and future quarter focus areas or recommendations aligned to what we have heard from our community over the quarter.

Quarterly reporting also includes capital and strategic projects delivery aligned to services.



Sample new look Quarter Report

Community Voice

The voice of our community is a valuable input to inform Council decisions. The following table provides a summary of the feedback we have heard from our community over the previous quarter through service delivery, customer experience, engagement, consultation or market research exercises.

Engagement & insights considered

- ✓ Hutt Street Greening
- ✓ Help shape the future of the Park Lands
- ✓ Resident Survey
- ✓ Lounder's Boatshed Engagement
- ✓ Harvest Rock
- ✓ Reignite 2.0 July Pulse Checks

Thriving Communities

- Natural environment, Park Land and green spaces are the most valued by city residents
- Park Lands valued now and for future generations
- Accessibility, ease of getting around and walkability is also valued
- Safety and security

Strong Economies

- Local and unique businesses
- Balance business development and residential amenity
- 'Hybrid' working here to stay
- City based activations to encourage workers back into the city post-COVID

Dynamic City Culture

- Heritage Architecture
- Retain the vibrancy of the city
- Events, cheaper parking and vouchers to increase city visitation

Environmental Leadership

- An increase in amenities in the Park Lands e.g. bins, seating, shelter, toilets
- More native plants and trees in Park Lands
- Safer connection between park lands over roads e.g. larger island refuge
- Better access including more bike paths, signage and walking trails in Park Lands

Community Services Quarter Highlights

Sharing the status, delivery and outcomes of the services to our community.

| Service | Quarter 1 2022 – 2023 Highlight | Status | Future Quarter Focus Area |
|------------------------------------|--|--------|---|
| Arts, Culture and Events | Enhances the cultural and creative elements of the city, enlivening it with things to do and see, and making the rich heritage of the city available to all. | ● ● ● | Recommendation based on community |
| Community Planning and Development | Creates a welcoming, connected, and resilient community where there are opportunities to learn, create, lead and enhance wellbeing. | ● ● ● | Recommendation based on community |
| Community Safety | Ensures a safe and healthy city environment for people to visit, work, study, live and do business. | ● ● ● | Recommendation based on community |
| Economic Planning and Growth | Accelerates the development of the city's economy by enhancing Adelaide's reputation, increasing community connection, visitation and investment, positioning businesses to grow and thrive. | ● ● ● | Recommendation based on community |
| Environmental Sustainability | Demonstrates environmental leadership through our goals to become a sustainable, carbon neutral and climate resilient city. | ● ● ● | Climate Action Plan and Policy Consultation commencing in October |

Functions and Measures Progress

We are working closely with our leadership group to ensure our functions, indicators and measures are purposeful, effective and sustainable.

Based on feedback from our leadership group, these measures have been refined and are in the process of being agreed on.

Will continue to work on refining our measures to ensure they are achievable & meaningful.

Next steps for functions & measures:

- Agreed functions and measures will be developed into Work Plans
- An internal trial to record and present data against the function measures will commence in 2023

Draft Objective & Indicator Summary

| Original Position (May 2022) | After Refinement (October 2022) |
|---------------------------------|------------------------------------|
| 13 Service | 13 Service |
| 62 Functions | 62 Functions |
| 53 Objectives | 33 Objectives |
| 94 Indicators | 50 Indicators |

| STRATEGY, PLANNING & ENGAGEMENT TEAM ACTION PLAN | | | | | | | |
|--|---|--|---|--------------------------------|-----------------|-------------------|--|
| TEAM PURPOSE | FUNCTIONS | | CUSTOMER VALUE | | | | |
| Enable a holistic approach for great delivery. | Strategic Planning and Performance Corporate Planning and Performance Service Planning and Performance Community Engagement Strategic Grants Management | | Guidance and vision setting for long term strategies for the city Governance structures that support effective strategic service and corporate planning and delivery to meet community and council needs and expectations Development of effective measures, monitoring performance and sharing achievements Understanding of our community and their needs and establishing trusting relationships Coordinating and analysing research and insights from a community, PESTLE and organisational perspective Using insights and research to support Strategic, Functional and Transactional approaches Strategic and service delivery approaches that support accountability, efficiency, innovation and continuous improvement Establishment and maintenance of strategic partnerships and grants Implementation of systems to support and link planning, performance, reporting, projects, business cases to existing systems and practices in finance and people teams | | | | |
| TEAM OUTCOMES | | KEY ACTIONS WE DELIVER | | KEY ACTIONS WE SUPPORT | | | |
| Planning & Performance | 1. Community can clearly see the vision for future in our plans 2. Strategy, planning and engagement is governed by best practice frameworks 3. Reporting is integrated, accessible and benefits our organisation and community | 5.01 Review and improve the way we collect and present data to share insights with the community 5.06 Review Council services to balance efficiency with meeting community expectations 5.08 Implement new approaches to engaging the community in Council decision making | 5.02 Deliverable local government leadership in the Local Government Index 5.09 Encourage and support new ideas and concepts | | | | |
| Engagement | 4. Insights and research is accessible and contributes to service delivery 5. Community engagement efforts build trust and inform future planning | | | | | | |
| Stakeholder Relationships | 6. The organisation and community is supported to broaden capability 7. Internal stakeholder relationships are strong 8. Strategic partnerships lead to successful opportunities and mitigate risk | | | | | | |
| FUNCTION | OUTCOME | ACTION | DEL FOR DELIVER | LEAD | STATUS | PROBLEMS COMPLETE | UPDATE/COMMENTS |
| Strategy, planning and engagement is governed by a best practice framework | | | | | | | |
| Strategic Planning and Performance | 1. Governance review of the 2020 - 2024 Strategic Plan | | Jul-23 | Coordinator Strategic Planning | TO BE COMMENCED | | Lead the development of the Strategic Plan and the development of a Long Term Community Plan |
| Strategic Planning and Performance | 1. Commence planning for 2021 - 2029 Strategic Plan | | Jul-23 | Coordinator Strategic Planning | TO BE COMMENCED | | Lead the development of the Strategic Plan and the development of a Long Term Community Plan |
| Strategic Planning and Performance | 1. Commence development of a Long Term Community Plan | | Jul-23 | Coordinator Strategic Planning | TO BE COMMENCED | | Create the vision for the community in 10-20 years time under each of the Community Outcomes Themes, for example...in 2032 what will it look like, feel like, be known for, have achieved etc. Includes high level strategy and indicators on the condition of the community and linked to Community Indicators that form a Community Scorecard Considers external documents such as State Strategic Plan and UNESCO Sustainable Goals Community Strategic Plan indicators against outcomes Community Scorecard Community Profile updated Annually reflecting Business, resident and CLP surveys and what we know from Cr and engagement |

Sample work plan

Progress Timeline

JULY 22 AUGUST 22 SEPTEMBER 22 OCTOBER 22 NOVEMBER 22 DECEMBER 22 JANUARY 23



2022-2023 Q1 Business Update

Friday, 28 October 2022

Audit and Risk Committee

Strategic Alignment - Enabling Priorities

Program Contact:

Sonjoy Ghosh, Acting Manager,
Finance and Procurement

Public

Approving Officer:

Amanda McIlroy - Chief
Operating Officer

EXECUTIVE SUMMARY

As part of monitoring the organisation's performance and effectiveness against Council's planned activities, required under Section 122 (1) of the *Local Government Act (SA) 1999*, Council receives quarterly updates on budget reviews, service performance, project status updates and subsidiary reports. The reports are also provided to the Audit and Risk Committee in accordance with its Terms of Reference and their role in monitoring the integrity of Council's financial statements and reporting, as well as its role in reviewing and overseeing Council's integrated Business Planning process. This reporting framework supports Council's commitment to transparency and accountability.

A purposeful focus on steadily improving Council's financial position, paired with a commitment to community safety, growth, and prosperity, has continued to see our organisation and our city emerging stronger from the pandemic. This is supported by Council's ongoing focus on ensuring a financially sustainable approach to asset renewals, growing and diversifying revenue streams and ensuring maximum return on our investments,

On 5 February 2021, the then Acting Chief Executive Officer gave an undertaking to provide ongoing capitalisation updates to the Audit and Risk Committee based on key performance indicators (KPIs). This report provides an update on the Capitalisation KPIs, which are as follows:

1. KPI 1 - 85% of Projects capitalised within 10 Weeks (exceeding the target of above 70%)
2. KPI 2 - < 10% Variance between Preliminary Year End and Annual Financial Statement.

Under section 143 of the *Local Government Act 1999 (SA)* (the Act) Council may write off any debts owed to the Council if there are no reasonable prospects to recover the funds or the costs of recovery are likely to equal or exceed the amount owed. Under section 143 (2) of the Act, Council has determined that debt write off over \$10,000 requires Council approval, with any write off under \$10,000 delegated to the CEO.

Following a detailed review of outstanding debts, this report recommends writing off debts equating to \$800,074 for those debts that exceed the \$10,000 delegation threshold. It has been determined that recovery is highly unlikely or cost prohibitive.

RECOMMENDATION

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the first Budget Review for 2022-23 incorporating the Uniform Presentation of Finances as presented in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022, noting the revised budget consists of:
 - 1.1. Total estimated operating income of \$213.446 million
 - 1.2. Total estimated operating expenditure (including depreciation) of \$213.359 million
 - 1.3. An operating surplus of \$87,000
 - 1.4. Capital expenditure for:
 - 1.4.1. Major Projects revised expenditure of \$38.9 million

- 1.4.2. New and Upgrades revised expenditure of \$13.6 million
- 1.4.3. Renewals revised expenditure of \$44.4 million
- 1.4.4. Total Carry overs of \$7.54 million
- 1.4.5. Other adjustments totalling (\$1.39 million)
- 1.5. Grant funding to support capital expenditure on new/upgraded assets of \$22.6 million
- 1.6. Council's borrowings (debt) ceiling of \$28 million
- 1.7. Net offsets across both expenditure and revenue totalling \$0.8 million towards the \$4.83 million savings target set by Council.
- 2. Notes the capitalisation KPIs outlined in Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 3. Notes that the Long Term Financial Plan assumptions will be included in the update provided to Council as a part of the formal Q1 Budget Review on 13 December 2022.
- 4. Notes the Capital Works Quarter 1 Review 2022-23 as presented in Attachment B to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 5. Notes the Commercial Operations Quarter 1 Review 2022-23 as provided in Attachment C to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 6. Notes the Adelaide Economic Development Agency Quarter 1 Review 2022-23 as provided in Attachment D to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 7. Notes the Adelaide Central Market Authority Quarter 1 Review 2022-23 as provided in Attachment E to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 8. Notes the Kadaltilla / Park Lands Authority Quarter 1 Review 2022-23 as provided in Attachment F to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 9. Notes the Brown Hill Keswick Creek Quarter 1 Review 2022-23 as provided in Attachment G to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.
- 10. Notes the recommendation to Council on Bad Debt Write Off included in paragraphs 28 and 29 of Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022..

IMPLICATIONS AND FINANCIALS

| | |
|--|--|
| City of Adelaide 2020-2024 Strategic Plan | Strategic Alignment – Enabling Priorities Regular reporting to the Audit and Risk Committee of key financial issues is a part of sound financial management and decision making that enables Council to achieve financial sustainability. |
| Policy | Not as a result of this report. |
| Consultation | Not as a result of this report. |
| Resource | Not as a result of this report. |
| Risk / Legal / Legislative | The regular monitoring and reporting of Council's performance is a key step in mitigating risks events that could impact the delivery of the Strategic Plan and Business Plan and Budget. This includes the effective performance of services, business activities, delivery of projects and the execution of subsidiary responsibilities. |
| Opportunities | The provision of quarterly reporting assists Council to fulfill its obligations of Section 122(1) of the <i>Local Government Act 1999 (SA)</i> with regard to the development, management and monitoring of the documents within the Strategic Management Framework. |
| 22/23 Budget Allocation | Not as a result of this report. |
| Proposed 23/24 Budget Allocation | Not as a result of this report. |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Not as a result of this report. |
| 22/23 Budget Reconsideration (if applicable) | Not as a result of this report. |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report. |
| Other Funding Sources | Not as a result of this report. |

DISCUSSION

Quarterly Budget Review 1

1. In accordance with Regulation 9 of the *Local Government (Financial Management) Regulations 2011*, Council must reconsider its budget at least two times throughout the year, between 30 September and 31 May, restating the impact in the Uniform Presentation of Finances. In addition, between the 30 November and 15 March, Council must be provided with a revised forecast for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.
2. The first budget reconsideration by Council for the 2022/23 financial year is provided as **Attachment A**. The purpose of this review is to adjust the budget for any changes in circumstances and priorities since the adoption of the Budget in June 2022 and present the year-to-date financial performance for the three months ending 30 September 2022.
3. Following Council endorsement of this Budget Review at the meeting on 13 December 2022, all changes will be incorporated into the revised end of month reporting documents for 2022/23. The impacts of the proposed changes on the operating and capital budgets are presented in the revised Uniform Presentation of Finances Statement, included in **Attachment A**.
4. The revised budget for Council adoption on 13 December 2022 consists of:
 - 4.1. An operating surplus of \$87,000
 - 4.2. Capital expenditure of:
 - 4.2.1. Major Projects revised expenditure of \$38.9 million
 - 4.2.2. New and Upgrades revised expenditure of \$13.6 million
 - 4.2.3. Renewals revised expenditure of \$44.4 million
 - 4.2.4. Total Carry overs of \$7.54 million
 - 4.2.5. Other adjustments totalling (\$1.39 million)
 - 4.3. Grant funding to support capital expenditure on new/upgraded assets of \$22.6 million
 - 4.4. Council's borrowings (debt) ceiling of \$28 million
 - 4.5. Net offsets across both expenditure and revenue totalling \$0.8 million towards the \$4.83 million savings target.
5. The summary of adjustments made for the Q1 Budget Review, along with the financial statements and the Long Term Financial Plan are provided in the appendices to **Attachment A**. These show the forecast operating surplus/(deficit), funding requirements and borrowings in 2022-23 and future years based on the proposed adjustments.
6. The financial indicators have been included in **Attachment A** to support Council's strategic decision making by comparing the financial sustainability, asset sustainability, liquidity and capacity to respond in the context of the Long Term Financial Plan.
7. Council's Long Term Financial Plan has been updated to reflect the adjustments in this budget review along with revised estimates for interest expense and borrowings.

Long Term Financial Plan (LTFP) – Proposed Assumptions Update

8. At the meeting of the Audit and Risk Committee on 4 February 2022, an undertaking was given to include information on the impacts of CPI and increased interest rates in the quarterly LTFP updates.
9. As detailed in the LTFP, Deloitte's Access Economics data is used as a source for forecasted rates for key indicators such as CPI, Interest and Wages. This reputable data source ensures consistency of assumptions across the life of the plan. Further it ensures a state-based projection which increases the relevance to the LTFP.
10. We propose that the assumptions used in preparing the adopted LTFP are updated with the latest data in the September 2022 release from Deloitte.

11. The detail of this amendment is provided in the table below:

| Rate % | 2022-23 Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--------------------------------|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| CPI – SA – Adopted LTFP | 1.80% | 2.34% | 2.38% | 2.38% | 2.31% | 2.41% | 2.47% | 2.32% | 2.36% | 2.29% |
| CPI – SA – Sept 2022 | No change – will be managed via Budget Review (BR) | | | | | | | | | |
| WPI – SA – Adopted LTFP | 2.00% | 2.80% | 2.71% | 2.62% | 2.70% | 2.69% | 2.97% | 3.15% | 3.21% | 3.32% |
| WPI – SA – Sept 2022 | No change – will be managed via BR | | | | | | | | | |
| Interest – Adopted LTFP | 1.68% | 2.23% | 2.37% | 2.46% | 2.66% | 2.78% | 2.71% | 2.48% | 2.25% | 2.10% |
| Interest – Sept 2022 | No change – will be managed via BR | | | | | | | | | |

Financial Capitalisation Update

12. KPI 1 – Target above 70% of Projects capitalised within 10 Weeks

12.1. 9 projects processed from July 2022 to September 2022 with 100% meeting the KPI.

13. KPI 2 - < 10% Variance between Preliminary Year End and Annual Financial Statement

13.1. Preliminary Year End reported an end of year position of \$87,000. The final position in the Annual Financial Statements was \$977,000, a movement of \$890,000.

13.2. The write off expense of \$1.2m is within budget of \$1.5m and retains a total provision of \$4.1m for capital projects currently in delivery.

13.3. The improvements implemented in our processes throughout the year have ensured that we have processed any write-off elements of the capital projects within the current financial year.

Consultants Spend

14. From time to time Council engages with consultants to undertake activities which may require the use of people with specific technical expertise and skills.

15. On 13 April 2021, Council resolved:

‘...that all engagements of consultants that are of a value greater than \$10,000 are recorded and provided to the Audit Committee quarterly, and that the report will include for each record:

a. The name of the consultant

b. The dollar value of the contracted works

c. The purpose for their engagement

d. The team or department the engaged consultant was assisting

e. The contracts approving officer

f. Whether the work was openly tendered and/or whether competing quotes for the work were sought, and if so, how many.’

16. Consultant engagement contracts are a particular defined type of procurement contract, there was no contracted consultants expenditure in the first quarter of the 22-23 financial year.

17. It is worth noting that the procurement policy has a threshold of \$150,000 for procurement to be offered in the open market. It is therefore expected that some consultants may be engaged outside of contract.
18. After receiving the following undertaking at the meeting of the Audit and Risk Committee on 4 February 2022, a review was undertaken to review our process for engaging and consultants to ensure effective use of public funds and value add to deliver the best outcome to Council and the community.
Provide to the next Audit and Risk Committee meeting a recommendation to be put to Council recommending a different reporting framework in relation to the consultant's report where items are reported by exception eg beyond current delegations or where a proper procurement process has not been used.
19. This review has led to the development of a Consultants Framework, endorsed by Executive, which will ensure that any expenditure on consultants is managed through a consistent and documented framework.
20. The Consultants Framework will generate improvements to reporting, with the data and insights to inform procurement efficiencies, supporting the achievement of strategic outcomes and delivering value for money.

Proposed Debt Write off

21. Under Section 143 of the *Local Government Act (SA) 1999* (the Act) Council may write off any debts owed to the Council if there are no reasonable prospects to recover the funds or the costs of recovery are likely to equal or exceed the amount owed. Under section 143 (2) of the Act, Council has determined that debt write off over \$10,000 requires Council approval, with any write off under \$10,000 delegated to the CEO.
22. A detailed review of all outstanding debts has been conducted. The review considered varying factors such as, internal debt recovery actions, successful collections made over time, age of the debt, value of the debt, nature of the debt, market conditions and individual circumstances that contributed to the debt.
23. In accordance with accounting requirements, all debts in excess of 150 days are provided for each year on the assumption that after this time likelihood of recovery is significantly reduced and the likelihood of writing them off as bad debts becomes higher and more probable. As at 30 June 2022, the provision for doubtful debts was \$1.3m.
24. In accordance with the debt collection policy, recovery efforts for debts owing to Council have included various methods of ongoing contact, creation of payment arrangements, referral to external debt collectors and legal action.
25. Council adopted the updated Debt Collection policy at its meeting on 9 August 2022. This accounts for improvements made in the collections process to limit Council's exposure to debt write offs, including promotion of early/upfront payments in the case of events and hire and more interventions earlier in the debt collection process to avoid instances of non-recovery.
26. In accordance with requirements of section 143 of the Act, records have been maintained of the recovery actions taken to date to ensure all reasonable attempts have been made to recover the debt and the likelihood or cost of recovery is significant in that it outweighs further recovery action.
27. Given the personal nature of detailed debt information, this report provides a high level summary.
28. Following review and extensive recovery efforts, it will be recommended to Council that debt write offs should proceed for the amount of \$800,074.
29. Below is a summary of the debts by category and total value.

| Debt Write Off Category | Total Value |
|--|--------------------|
| CMA debtors – 9 Debtors | 558,795 |
| Debtors in Liquidation – 3 Debtors | 207,069 |
| Other – Legally Cost prohibitive – 1 Debtor | 34,210 |
| Total | 800,074 |

Central Market Arcade Debtors

30. There are various factors resulting in debts for Central Market Arcade (CMA) which include the significant impact of mandated COVID-19 health and safety restrictions which resulted in reduced. While various hardship provisions were offered, including rent relief, abatement and payment arrangements, there are certain payers that were unable to manage the payments.
31. To ensure continuity of the vibrancy of the market, there was a conscious decision to keep tenants in occupancy despite poor payment history, rather than creating significantly greater impacts from vacancies that would have arisen if the leases were cancelled, and tenants evicted.

Debtors in Liquidation

32. These debtors have undergone years of legal action and resulted in liquidation. We have been advised by administrators that return of funds as an unsecured creditor will not generate a return.

Other Debtors

33. Only one debtor is proposed for write off where significant action has been taken to recover the property debt. External legal action has not been successful. We understand that this debtor has relocated to regional area and liquidated all assets. As such the ability to recover is limited and highly unlikely without significant cost and no guarantee of return.
34. Overall, debt write offs are a last resort for all Council debt and a recommendation is only made after fair and measured consideration and effort to recover.

Quarterly Capital Works Status Report Review 1

35. The Capital Works Status Quarterly review within **Attachment B** provides a status update on the Major Projects, New and Upgraded Projects and Project Renewals. This report provides an update for the period 1 July to 30 September 2022.

Quarterly Commercial Operations Review 1

36. The Commercial Operations Quarterly review within **Attachment C** provides a status update on the operations and expenditure of key revenue generating operations such as Parking, the Aquatic Centre, North Adelaide Golf Course, Adelaide Town Hall and Property Services. This report provides an update for the period 1 July to 30 September 2022.

Quarterly AEDA Review 1

37. In accordance with their Charter, the Adelaide Economic Development Agency (AEDA) Quarter 1 Review, included as **Attachment D**, provides a quarterly update on progress against milestones and performance indicators as outlined in the AEDA Business Plan and Budget for 22/23.
38. This report provides an update for the period 1 July to 30 September 2022.
39. The Charter states: "Within 14 days of the end of each quarter the Agency must submit to the Council's CEO a quarterly report on progress against the strategic milestones and key performance indicators as outlined in the Strategic Plan and the Annual Business Plan and Budget."
40. AEDA Quarter 1 Financial Position
 - 40.1. AEDA's financial position remains unchanged from the original 2022/23 budget.

Quarterly ACMA Review 1

41. In accordance with the Charter of the Adelaide Central Market Authority (ACMA), the ACMA Quarter 1 Review, included as **Attachment E**, provides a quarterly update on progress against milestones and performance indicators as outlined in the ACMA Business Plan and Budget for 22/23.
42. This report provides an update for the period 1 July to 30 September 2022.
43. The ACMA Charter states: 'Within 14 business days of the end of each quarter the Authority must submit to Council's CEO a quarterly report on progress against the strategic milestones and key performance indicators outlined in the Strategic Plan and the Annual Business Plan and Budget.'
44. ACMA Quarter 1 Financial Position
 - 44.1. ACMA's financial position remains unchanged from the original 2022/23 budget.

Quarterly Kadaltilla / Park Lands Authority Review 1

45. The Adelaide Park Lands Authority (known as Kadaltilla / Park Lands Authority) is established pursuant to section 5 of the *Adelaide Park Lands Act 2005 (SA)* (APL Act) and operates as a subsidiary of the City of Adelaide, pursuant to section 42 of the Act. Kadaltilla acts in accordance with its Charter and as set out in the APL Act.
46. Key updates are provided in **Attachment F**.

Quarterly Brown Hill Keswick Creek Review 1

47. The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens have worked collaboratively over several years via a Section 43 Committee under the Act to develop a Stormwater Management Plan (SMP) aimed at mitigating flood risk within the catchment, sharing a vision of becoming water sensitive cities.
48. Key updates are provided in **Attachment G**.

Future Quarterly Reporting

49. With the integrated approach provided in this report to address Council's monitoring obligations under Section 122 of the Act, there is opportunity to further streamline quarterly reporting of the 22/23 Business Plan and Budget. Regular reporting on organisational performance and achievement against Council's planned activities is an essential element of transparent, accountable and responsible public administration.
50. For the past two years, Council has worked towards developing Service Delivery Plans, which show the activities and deliverables of 13 community facing services and eight corporate services. The Service Delivery Plans have been integrated into the Business Plan and Budget process, enabling Council to understand the vision, priorities, services, business activities and budget in a more detailed and contextualised manner. This approach provides the opportunity to improve our reporting on the delivery of the Business Plan and Budget.
51. To further align and integrate reporting, the 22/23 year will be focused on Business Plan and Budget reporting based on the service delivery plan structure. The full cost attribution model of the Service Delivery Plans will streamline quarterly reporting in a consistent manner that creates regular monitoring and oversight for Council on services, activities and projects. The intention is to improve transparency, accountability and access to Council's performance information, tracking how we are delivering on our commitments throughout the year, and making recommendations and adjustments based on insights, risks, opportunities, and performance. We will continue to utilise assessment and reporting process iteratively to inform service improvement.

ATTACHMENTS

Attachment A – Budget Review 1 2022-23

Attachment B – Capital Works Quarter 1 Review 2022-23

Attachment C – Commercial Operations Quarter 1 Review 2022-23

Attachment D – Adelaide Economic Development Agency Quarter 1 Review 2022-23

Attachment E – Adelaide Central Market Authority Quarter 1 Review 2022-23

Attachment F – Kadaltilla / Parklands Authority Quarter 1 Review 2022-23

Attachment G – Brown Hill Keswick Creek Quarter 1 Review 2022-23

- END OF REPORT -

City of Adelaide 2022-23 Quarter 1 Business Report – Attachment A

September 2022

Prepared for the City of Adelaide
by Finance

Contents

Uniform Presentation of Finances

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Glossary

Asset Sustainability Ratio: Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans

Asset Test Ratio: Borrowings as a percentage of total saleable property assets

Debt Service Coverage: Number of times the funding surplus from Operations can fund annual debt (principle and interest) repayments

Leverage Test Ratio: Total borrowings relative to rates revenue (less NRM levy)

Interest Expense Ratio: Proportion of Council's general rate income that is being used to service debt (interest)

Liquidity: Measure of the Council's ability to cover its immediate and short-term debts and obligations

Net Financial Liabilities: Financial liabilities as a percentage of operating surplus

Operating Surplus Ratio: Operating surplus as a percentage of operating revenue

Uniform Presentation of Finances: Annual funding requirement to cover spend on operations and capital

Vacancy Management: Centralisation of vacancies across operations against an annual target of \$2.9m

Quarterly Summary

Proposed Budget Review 1

1. The proposed budget review delivers an operating surplus of \$87K.
2. Net changes as a result of the proposed budget review will see a reduction in the budget repair target from \$4.83M to \$4.05M.
3. Council's borrowings (debt) at 30 June 2023 is forecasted to decrease by \$1.5M. This is because milestone payments of grants for new and upgraded assets are higher than the carry forward of expenses on those projects.
4. Risks and Opportunities for the rest of the financial year include:
 1. Utility prices are being impacted by events in world markets
 2. Advertising contract, seeking clarification of future revenue opportunities.

Cash flow from Operations

1. The current year's debt collection continues to improve on last year:

As at 11 October 2022, 31.5% of current year rates have been received, an increase from 29.1% at the same time last year. There are 143 active accounts in financial hardship (4.7% of total rates outstanding), an increase on 129 in Q1 21-22. There are some delays in collecting prior years debts as we see the effect of deferrals put in place in the height of COVID-19 now impacting our current cashflows.

2022-23 Quarter 1 Financial Result (YTD Actuals)

The year-to-date financial position as at 30 September 2022 is an operating surplus of \$97.0M which is \$0.8M favourable compared to budget of \$96.2M. The \$0.8M variance consists of the following:

- \$1.8M favourable variance in Fees and Charges awaiting re-phasing and timing of budget
- (\$2.4M) unfavourable variance in grants and donations due to timing of receipt and recognition of grants.
- (\$0.3M) unfavourable in expiations
- \$1.6M favourable in salaries including a \$1.0M reversal of 21-22 accrual to be retimed to June 23
- \$1.1M favourable in supplies and service predominantly due to timing against operating projects
- \$0.4M favourable in grants timing for sponsorship of festivals and events in the city
- (\$1.2M) unfavourable in depreciation as budget timing needs to be updated
- \$0.2M favourable in other expenses mainly due to timing

Uniform Presentation of Finances

Explanation

The Uniform Presentation of Finances provides a breakdown of the key variances in operations, net outlays on existing assets and net outlays on new and upgraded assets between the year to date Actuals and Original Budget.

| \$'000s | 2022-23 YTD Actuals | 2022-23 YTD Budget | Variance | Full Year 2022-23 Budget | 2022-23 Budget Review 1 | Variance |
|---|---------------------|--------------------|--------------|--------------------------|-------------------------|----------------|
| Income | 145,644 | 146,908 | (1,264) | 213,446 | 213,446 | - |
| less Expenses | (48,611) | (50,722) | 2,111 | (213,359) | (213,359) | - |
| Operating Surplus / (Deficit) before Capital Amounts | 97,033 | 96,186 | 847 | 87 | 87 | - |
| less Net Outlays on Existing Assets | | | | | | |
| Net Capital Expenditure on Renewal & Replacement of Existing Assets | (4,839) | (3,918) | (921) | (46,889) | (53,447) | (6,558) |
| Add back Depreciation, Amortisation and Impairment | 14,759 | 13,552 | (1,207) | 57,264 | 57,264 | - |
| Add back Proceeds from Sale of Replaced Assets | 93 | - | 93 | 971 | 971 | - |
| Net Outlays on Existing Assets | 10,013 | 9,634 | 379 | 11,346 | 4,788 | (6,558) |
| less Net Outlays on New and Upgraded Assets | | | | | | |
| Net Capital Expenditure on New and Upgraded Assets | (4,643) | (8,152) | 3,509 | (53,136) | (52,739) | 397 |
| less Amounts received specifically for New and Upgraded Assets | - | 3,733 | (3,733) | 14,932 | 22,622 | 7,690 |
| less Proceeds from Sale of Assets | 3,072 | 2,474 | 598 | 6,793 | 6,793 | - |
| Net Outlays on New and Upgraded Assets | (1,571) | (1,945) | 374 | (31,411) | (23,324) | 8,087 |
| Net Lending / (Borrowing) for the Financial Year | 105,474 | 103,875 | 1,600 | (19,979) | (18, 448) | 1,530 |

Operating program

Adjustments – offsetting to \$4.83m savings target

| Item Explanation | Current Approved Budget \$'000 | Budget Review 1 \$'000 | Adjustment \$'000 |
|--|---|------------------------------|----------------------|
| Rates Updated to reflect final position | 127,828 | 128,786 | 958 |
| Maintenance of Rundle Mall To support Rundle Mall as the premier shopping destination in Adelaide, City Operations will now provide cleansing and maintenance services which were covered by the Rundle Mall Separate Rate | (179) | - | (179) |
| Budget Repair \$4.83m budget repair target established in the development of the 2022/23 Business Plan and Budget and LTFP. | 4,825 | 4,046 | (779) |
| Total Adjustment | | | 0 |

Summary of Adjustments

The budget repair target of \$4.83M was set by Council via the adopted budget.

For BR1 \$0.78M has been identified with the remaining \$4.05M to be reported in future budget reviews.

Capital program

Adjustments

| Item Explanation | Current Approved Budget \$'000 | Budget Review 1 \$'000 | Adjustment \$'000 |
|---|---|------------------------------|----------------------|
| Renewals Works of a capital nature that are replacing an existing asset like for like or like for modern equivalent. | 40,837 | 44,413 | 3,577 |
| New and Upgrades Works of a capital nature that are either introducing new assets or significantly upgrading existing assets. Usually by extending the footprint of an asset or increasing the level of service the asset provides. | 13,702 | 13,563 | (138) |
| Major Projects Significant works of a capital nature that are over the prudential limit, multi year or have significant grant funding being administered via a contractual deed. | 36,203 | 38,924 | 2,722 |
| Capital Program Management | 9,284 | 9,284 | - |
| Total Capital Expenditure | 100,025 | 106,185 | 6,160 |
| Capital Write-Off | | | |
| Total Net Capital (per Uniform Presentation of Finances) | 100,025 | 106,185 | 6,160 |

Summary of Adjustments

The adjustments on the left reflect changes to the existing funding allocated to projects since 2022-23 Adopted Business Plan and Budget.

Financial Indicators

Explanation

The table below provides information about the key indicators of the Council's financial performance and financial position. A range of financial indicators have been included to support Council's strategic decision making by comparing the financial sustainability, asset sustainability, liquidity and capacity to respond in the context of the Long Term Financial Plan.

| Financial Indicator | Explanation | Target | 2022-23 Adopted | 2022-23 BR1 |
|--|---|--------------------------|-----------------|-------------|
| Operating Surplus Ratio | Operating surplus as a percentage of operating revenue | 0%-20% | 0% | 0% |
| Net Financial Liabilities | Financial liabilities and a percentage of operating income | Less than 80% | 10% | 5% |
| Asset Sustainability Ratio | Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans | 90%-110% | 90% | 90% |
| Asset Test Ratio | Borrowings as a percentage of total saleable property assets | Maximum 50% | 12% | 8% |
| Interest Expense Ratio | Number of times General Rates Revenue (less Landscape Levy) can service the annual interest expense | Maximum 10% | 1.3% | 1.4% |
| Leverage Test Ratio | Total borrowings relative to General Rates Revenue (Less Landscape Levy) | Maximum 1.5 years | 0.3 | 0.2 |
| Cash Flow from Operations Ratio | Operating income as a percentage of Operating Expenditure plus expenditure on renewal/replacement of assets | Greater than 100% | 107% | 103% |
| Borrowings | Total borrowings | Within Prudential Limits | 37.8 | 28.1 |
| | | | 24% | 17% |
| Operating Position | Operating Income less Expenditure | \$2M - \$10M | 0.1 | 0.1 |
| Future Fund | Proceeds from the sale of Council assets to fund new income generating assets or new strategic capital projects | N/A | 24.8 | 26.4 |

Treasury Reporting

Explanation

The tables below present the debt information as required by Council's Treasury Policy.

Table 1 shows the current borrowing facilities taken out by Council. Current borrowings as at 30 September 2022 are \$0.0M.

Table 2 aligns these borrowings to the approved prudential limits.

| Borrowings Facility | Available | Interest Type | Interest Rate | Borrowing(s) Amount as at 30 September 2021 | Change since previous report | Maturity Date | CAD Interest Rate |
|---------------------|-----------|---------------|---------------|---|------------------------------|---------------|-------------------|
| LGFA CAD 554 | \$30m | Variable | 3.10% | - | (\$8m) | 16/12/2023 | 3.10% |
| LGFA CAD 555 | \$70m | Variable | 3.10% | - | - | 15/06/2033 | 3.10% |

* Note CAD facilities are flexible and allows Council to convert all or part of it into a fixed rate interest only loan for a maximum of 5 years.

| Prudential Limit Ratio | Comments | Limits | YTD Actual to Sep 2022 |
|------------------------|--|---------------|------------------------|
| Interest Expense Ratio | Number of times annual General Rates Revenue (less Landscape Levy) can service the annual interest expense | Maximum 10% | 1.45% |
| Leverage Test | Total borrowings relative to annual General Rates Revenue (Less Landscape Levy) | Max 1.5 years | 0 |
| Asset Test | The percentage of total borrowings to Council's saleable property assets. | Max 50% | 0% |

Long Term Financial Plan

Statement of Comprehensive Income

| \$'000s | 2021-22 Actuals | 2022-23 Budget | 2022-23 Budget Review 1 | 2023-24 Plan | 2024-25 Plan | 2025-26 Plan | 2026-27 Plan | 2027-28 Plan | 2028-29 Plan | 2029-30 Plan | 2030-31 Plan | 2031-32 Plan |
|--|--------------------|-------------------|-------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Income | | | | | | | | | | | | |
| Rates Revenues | 121,350 | 123,661 | 124,619 | 128,818 | 133,175 | 139,505 | 144,126 | 149,052 | 154,240 | 159,378 | 164,751 | 170,182 |
| Statutory Charges | 10,208 | 11,896 | 11,896 | 12,174 | 12,463 | 12,760 | 13,055 | 13,369 | 13,700 | 14,018 | 14,350 | 14,678 |
| User Charges | 63,132 | 63,479 | 63,479 | 65,077 | 66,590 | 71,124 | 65,517 | 67,097 | 68,756 | 70,354 | 72,018 | 73,667 |
| Grants, Subsidies and Contributions | 9,375 | 10,907 | 10,907 | 4,454 | 4,218 | 3,980 | 4,072 | 4,170 | 4,273 | 4,372 | 4,476 | 4,578 |
| Investment Income | 341 | 70 | 70 | 1,221 | 73 | 75 | 77 | 79 | 81 | 82 | 84 | 86 |
| Reimbursements | 934 | 338 | 338 | 346 | 354 | 363 | 371 | 380 | 389 | 398 | 408 | 417 |
| Other Income | 366 | 3,095 | 2,137 | 2,186 | 2,238 | 2,292 | 2,345 | 2,401 | 2,460 | 2,518 | 2,577 | 2,636 |
| Total Income | 205,705 | 213,446 | 213,446 | 214,277 | 219,112 | 230,098 | 229,562 | 236,547 | 243,899 | 251,122 | 258,663 | 266,246 |
| Expenses | | | | | | | | | | | | |
| Employee Costs | 69,092 | 74,745 | 74,745 | 76,874 | 78,992 | 81,099 | 78,826 | 80,945 | 83,347 | 85,971 | 88,732 | 91,677 |
| Materials, Contracts & Other Expenses | 77,791 | 78,844 | 78,844 | 75,783 | 77,573 | 79,933 | 78,481 | 80,373 | 82,361 | 84,276 | 86,268 | 88,244 |
| Depreciation, Amortisation & Impairment | 56,568 | 57,264 | 57,264 | 57,730 | 58,006 | 59,073 | 56,549 | 54,295 | 52,333 | 50,165 | 49,351 | 50,449 |
| Finance Costs | 1,277 | 2,506 | 2,506 | 1,763 | 1,651 | 1,030 | 615 | 448 | 358 | 275 | 214 | 157 |
| Total Expenses | 204,728 | 213,359 | 213,359 | 212,150 | 216,222 | 221,135 | 214,471 | 216,060 | 218,399 | 220,687 | 224,565 | 230,527 |
| Operating Surplus / (Deficit) | 977 | 87 | 87 | 2,127 | 2,891 | 8,963 | 15,091 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |
| Physical Resources Received Free of Charge | 373 | - | - | - | - | - | - | - | - | - | - | - |
| Asset Disposal & Fair Value Adjustments | (658) | 2,020 | 2,020 | 1,000 | (15,900) | 9,700 | (7,069) | - | - | - | - | - |
| Amounts Received Specifically for New or Upgraded Assets | 3,411 | 14,932 | 22,622 | - | - | - | - | - | - | - | - | - |
| Net Surplus / (Deficit) | 4,103 | 17,038 | 24,728 | 3,127 | (13,009) | 18,663 | 8,022 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |
| Changes in Revaluation Surplus - I,PP&E | 84,305 | - | - | - | 34,708 | - | - | - | - | - | - | - |
| Net Actuarial Gains/(Loss) on Defined Benefit Plan | (206) | - | - | - | - | - | - | - | - | - | - | - |
| Total Other Comprehensive Income | 84,099 | - | - | - | 34,708 | - | - | - | - | - | - | - |
| Total Comprehensive Income | 88,202 | 17,038 | 24,728 | 3,127 | 21,699 | 18,663 | 8,022 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |

Long Term Financial Plan

Statement of Financial Position

| \$'000s | 2021-22 Actuals | 2022-23 Budget | 2022-23 Budget Review 1 | 2023-24 Plan | 2024-25 Plan | 2025-26 Plan | 2026-27 Plan | 2027-28 Plan | 2028-29 Plan | 2029-30 Plan | 2030-31 Plan | 2031-32 Plan |
|--|--------------------|-------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| ASSETS | | | | | | | | | | | | |
| Current Assets | | | | | | | | | | | | |
| Cash and Cash Equivalents | 2,984 | 800 | 800 | 800 | 800 | 5,922 | 31,222 | 49,508 | 36,778 | 58,922 | 39,117 | 69,627 |
| Trade & Other Receivables | 15,774 | 17,468 | 16,210 | 58,749 | 14,542 | 15,267 | 15,230 | 15,693 | 16,180 | 16,659 | 17,159 | 17,662 |
| Other Financial Assets | - | - | - | - | - | - | - | - | - | - | - | - |
| Inventories | 541 | 506 | 506 | 506 | 506 | 506 | 506 | 506 | 506 | 506 | 506 | 506 |
| Non-Current Assets Held for Sale | 5,965 | - | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 | 5,965 |
| Total Current Assets | 25,264 | 18,774 | 23,481 | 66,020 | 21,813 | 27,660 | 52,923 | 71,672 | 59,430 | 82,052 | 62,747 | 93,760 |
| Non-Current Assets | | | | | | | | | | | | |
| Financial Assets | 466 | 305 | 419 | 377 | 340 | 306 | 275 | 248 | 223 | 201 | 181 | 162 |
| Equity Accounted Investments in Council Businesses | 1,412 | 1,635 | 1,608 | 1,977 | 2,410 | 2,782 | 2,782 | 2,782 | 2,782 | 2,782 | 2,782 | 2,782 |
| Investment Property | 2,870 | 2,928 | 2,899 | 2,928 | 2,957 | 2,987 | 3,016 | 3,047 | 3,077 | 3,108 | 3,139 | 3,170 |
| Infrastructure, Property, Plant & Equipment | 1,906,716 | 1,874,106 | 1,951,019 | 1,962,367 | 1,969,434 | 1,962,132 | 1,939,632 | 1,937,313 | 1,971,025 | 1,975,328 | 2,025,969 | 2,027,833 |
| Other Non-Current Assets | - | 2,107 | - | - | - | - | - | - | - | - | - | - |
| Non-Current Receivable | 42,473 | 42,565 | 42,565 | - | - | - | - | - | - | - | - | - |
| Total Non-Current Assets | 1,953,937 | 1,923,645 | 1,998,510 | 1,967,649 | 1,975,141 | 1,968,206 | 1,945,705 | 1,943,389 | 1,977,107 | 1,981,418 | 2,032,071 | 2,033,948 |
| TOTAL ASSETS | 1,979,201 | 1,942,419 | 2,021,991 | 2,033,669 | 1,996,953 | 1,995,866 | 1,998,629 | 2,015,061 | 2,036,537 | 2,063,470 | 2,094,818 | 2,127,708 |
| LIABILITIES | | | | | | | | | | | | |
| Current Liabilities | | | | | | | | | | | | |
| Trade & Other Payables | 24,286 | 25,873 | 26,143 | 23,391 | 24,857 | 25,634 | 25,267 | 25,483 | 25,550 | 25,687 | 25,841 | 22,648 |
| Provisions | 13,605 | 13,858 | 13,877 | 14,155 | 14,438 | 14,726 | 15,021 | 15,321 | 15,628 | 15,940 | 16,259 | 16,584 |
| Borrowings (Lease Liability) | 4,842 | 4,877 | 4,877 | 4,989 | 5,102 | 5,224 | 4,525 | 4,518 | 3,989 | 3,262 | 3,344 | 3,344 |
| Total Current Liabilities | 42,733 | 44,607 | 44,897 | 42,534 | 44,396 | 45,584 | 44,813 | 45,322 | 45,167 | 44,889 | 45,444 | 42,577 |
| Non-Current Liabilities | | | | | | | | | | | | |
| Trade & Other Payables | 293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 |
| Borrowings | 8,000 | 39,841 | 28,103 | 43,958 | 15,749 | - | - | - | - | - | - | - |
| Provisions | 1,655 | 1,889 | 1,688 | 1,722 | 1,756 | 1,791 | 1,827 | 1,864 | 1,901 | 1,939 | 1,978 | 2,017 |
| Borrowings (Lease Liability) | 46,041 | 40,803 | 40,803 | 35,828 | 30,726 | 25,502 | 20,977 | 16,377 | 12,470 | 9,209 | 5,865 | 5,865 |
| Total Non-Current Liabilities | 55,989 | 83,826 | 71,887 | 82,801 | 49,525 | 28,587 | 24,098 | 19,534 | 15,665 | 12,441 | 9,136 | 9,175 |
| TOTAL LIABILITIES | 98,722 | 128,434 | 116,784 | 125,335 | 93,921 | 74,171 | 68,911 | 64,856 | 60,831 | 57,330 | 54,580 | 51,752 |
| Net Assets | 1,880,479 | 1,813,985 | 1,905,207 | 1,908,334 | 1,903,033 | 1,921,696 | 1,929,718 | 1,950,205 | 1,975,706 | 2,006,140 | 2,040,238 | 2,075,957 |
| EQUITY | | | | | | | | | | | | |
| Accumulated Surplus | 792,359 | 809,919 | 812,294 | 814,421 | 777,912 | 786,875 | 784,897 | 805,384 | 830,885 | 861,319 | 895,417 | 931,136 |
| Asset Revaluation Reserves | 1,066,521 | 977,481 | 1,066,521 | 1,066,521 | 1,074,229 | 1,074,229 | 1,074,229 | 1,074,229 | 1,074,229 | 1,074,229 | 1,074,229 | 1,074,229 |
| Other Reserves | - | 1,815 | - | - | - | - | - | - | - | - | - | - |
| Future Reserve Fund | 21,599 | 24,771 | 26,392 | 27,392 | 50,892 | 60,592 | 70,592 | 70,592 | 70,592 | 70,592 | 70,592 | 70,592 |
| Total Council Equity | 1,880,479 | 1,813,985 | 1,905,207 | 1,908,334 | 1,903,033 | 1,921,696 | 1,929,718 | 1,950,205 | 1,975,706 | 2,006,140 | 2,040,238 | 2,075,957 |

Long Term Financial Plan

Statement of Changes in Equity

| \$'000s | 2021-22 Actuals | 2022-23 Budget | 2022-23 Budget Review 1 | 2023-24 Plan | 2024-25 Plan | 2025-26 Plan | 2026-27 Plan | 2027-28 Plan | 2028-29 Plan | 2029-30 Plan | 2030-31 Plan | 2031-32 Plan |
|--|--------------------|-------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Balance at the end of previous reporting period | 1,792,277 | 1,796,947 | 1,880,479 | 1,905,207 | 1,908,334 | 1,903,033 | 1,921,696 | 1,929,718 | 1,950,205 | 1,975,706 | 2,006,140 | 2,040,238 |
| a. Net Surplus / (Deficit) for Year | 4,103 | 17,038 | 24,728 | 3,127 | (13,009) | 18,663 | 8,022 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |
| b. Other Comprehensive Income | 84,099 | - | - | - | 7,708 | - | - | - | - | - | - | - |
| Total Comprehensive Income | 88,202 | 17,038 | 24,728 | 3,127 | (5,301) | 18,663 | 8,022 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |
| Balance at the end of period | 1,880,479 | 1,813,985 | 1,905,207 | 1,908,334 | 1,903,033 | 1,921,696 | 1,929,718 | 1,950,205 | 1,975,706 | 2,006,140 | 2,040,238 | 2,075,957 |

Long Term Financial Plan

Statement of Cash flows

| \$'000s | 2021-22 Actuals | 2022-23 Budget | 2022-23 Budget Review 1 | 2023-24 Plan | 2024-25 Plan | 2025-26 Plan | 2026-27 Plan | 2027-28 Plan | 2028-29 Plan | 2029-30 Plan | 2030-31 Plan | 2031-32 Plan |
|---|--------------------|-------------------|-------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Cash Flows from Operating Activities | | | | | | | | | | | | |
| Receipts | | | | | | | | | | | | |
| Operating Receipts | 210,616 | 212,855 | 213,010 | 217,238 | 210,819 | 229,373 | 229,599 | 236,085 | 243,412 | 250,643 | 258,163 | 265,743 |
| Payments | | | | | | | | | | | | |
| Payments to Employees | | (74,436) | (74,440) | (76,562) | (78,674) | (80,775) | (78,496) | (80,608) | (83,003) | (85,621) | (88,374) | (91,312) |
| Payments for Materials, Contracts & Other Expenses | | (79,202) | (81,538) | (83,142) | (70,766) | (80,660) | (79,884) | (81,194) | (83,075) | (84,922) | (86,839) | (88,763) |
| Finance Payments | | 1,250 | 1,250 | (934) | (917) | (393) | (78) | - | - | - | - | - |
| Operating Payments to Suppliers and Employees | (147,832) | (152,388) | (154,727) | (160,638) | (150,357) | (161,828) | (158,458) | (161,802) | (166,079) | (170,543) | (175,213) | (180,075) |
| Net Cash provided by (or used in) Operating Activities | 62,784 | 60,467 | 58,283 | 56,600 | 60,462 | 67,545 | 71,141 | 74,283 | 77,334 | 80,100 | 82,949 | 85,668 |
| Cash Flows from Investing Activities | | | | | | | | | | | | |
| Receipts | | | | | | | | | | | | |
| Amounts Received Specifically for New/Upgraded Assets | 3,411 | 14,932 | 22,622 | - | - | - | - | - | - | - | - | - |
| Proceeds from Surplus Assets | 19,407 | 6,793 | 6,793 | 1,000 | 23,500 | 9,700 | 10,000 | - | - | - | - | - |
| Sale of Replaced Assets | 1,322 | 971 | 971 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Payments | | | | | | | | | | | | |
| Expenditure on Renewal/Replacement of Assets | (29,987) | (46,889) | (53,447) | (57,874) | (50,632) | (51,400) | (51,117) | (51,976) | (86,045) | (54,467) | (99,993) | (52,313) |
| Expenditure on New/Upgraded Assets | (22,832) | (52,940) | (52,543) | (10,835) | (200) | - | - | - | - | - | - | - |
| Net Purchase of Investment Securities | (90) | - | - | - | - | - | - | - | - | - | - | - |
| Capital Contributed to Equity Accounted Council Businesses | (320) | (196) | (196) | (369) | (433) | (372) | - | - | - | - | - | - |
| Net Cash provided by (or used in) Investing Activities | (29,089) | (77,329) | (75,799) | (67,578) | (27,265) | (41,572) | (40,617) | (51,476) | (85,545) | (53,967) | (99,493) | (51,813) |
| Cash Flows from Financing Activities | | | | | | | | | | | | |
| Receipts | | | | | | | | | | | | |
| Proceeds from Borrowings | 82,350 | 21,633 | 20,103 | 15,855 | - | - | - | - | - | - | - | - |
| Proceeds from Bonds and Deposits | | - | - | - | - | - | - | - | - | - | - | - |
| Payments | | | | | | | | | | | | |
| Repayment from Borrowings | (109,050) | - | - | - | (28,209) | (15,749) | - | - | - | - | - | - |
| Repayment of Lease Liabilities | (4,724) | (4,771) | (4,771) | (4,877) | (4,989) | (5,102) | (5,224) | (4,521) | (4,518) | (3,989) | (3,262) | (3,344) |
| Repayment of Bonds & Deposits | (1,199) | - | - | - | - | - | - | - | - | - | - | - |
| Net Cash provided by (or used in) Financing Activities | (32,623) | 16,862 | 15,333 | 10,979 | (33,197) | (20,851) | (5,224) | (4,521) | (4,518) | (3,989) | (3,262) | (3,344) |
| Net Increase (Decrease) in Cash Held | 1,072 | (0) | (2,184) | (0) | (0) | 5,122 | 25,300 | 18,286 | (12,729) | 22,144 | (19,805) | 30,510 |
| plus: Cash & Cash Equivalents at beginning of period | 1,912 | 800 | 2,984 | 800 | 800 | 800 | 5,922 | 31,222 | 49,508 | 36,778 | 58,922 | 39,117 |
| Cash & Cash Equivalents at end of period | 2,984 | 800 | 800 | 800 | 800 | 5,922 | 31,222 | 49,508 | 36,778 | 58,922 | 39,117 | 69,627 |

Long Term Financial Plan

Uniform Presentation of Finances

| \$'000s | 2021-22 Actuals | 2022-23 Budget | 2022-23 Budget Review 1 | 2023-24 Plan | 2024-25 Plan | 2025-26 Plan | 2026-27 Plan | 2027-28 Plan | 2028-29 Plan | 2029-30 Plan | 2030-31 Plan | 2031-32 Plan |
|--|--------------------|-------------------|-------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Income | 205,705 | 213,446 | 213,446 | 214,277 | 219,112 | 230,098 | 229,562 | 236,547 | 243,899 | 251,122 | 258,663 | 266,246 |
| less Expenses | (204,728) | (213,359) | (213,359) | (212,150) | (216,222) | (221,135) | (214,471) | (216,060) | (218,399) | (220,687) | (224,565) | (230,527) |
| Operating Surplus / (Deficit) before Capital Amounts | 977 | 87 | 87 | 2,127 | 2,891 | 8,963 | 15,091 | 20,487 | 25,500 | 30,435 | 34,098 | 35,718 |
| Net Outlays on Existing Assets | | | | | | | | | | | | |
| Capital Expenditure on Renewal & Replacement of Existing Assets | (29,987) | (46,889) | (53,447) | (57,874) | (50,632) | (51,400) | (51,117) | (51,976) | (86,045) | (54,467) | (99,993) | (52,313) |
| add back Depreciation, Amortisation and Impairment | 56,568 | 57,264 | 57,264 | 57,730 | 58,006 | 59,073 | 56,549 | 54,295 | 52,333 | 50,165 | 49,351 | 50,449 |
| add back Proceeds from Sale of Replaced Assets | 1,322 | 971 | 971 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Net Outlays on Existing Assets | 27,903 | 11,346 | 4,788 | (144) | 7,374 | 7,674 | 5,432 | 2,319 | (33,713) | (4,303) | (50,641) | (1,864) |
| Net Outlays on New and Upgraded Assets | | | | | | | | | | | | |
| Capital Expenditure on New and Upgraded Assets | (22,832) | (53,136) | (52,739) | (11,204) | (633) | (372) | - | - | - | - | - | - |
| add back Amounts received specifically for New and Upgraded Assets | 3,411 | 14,932 | 22,622 | - | - | - | - | - | - | - | - | - |
| add back Proceeds from Sale of Surplus Assets | 19,407 | 6,793 | 6,793 | 1,000 | 23,500 | 9,700 | 10,000 | - | - | - | - | - |
| Net Outlays on New and Upgraded Assets | (14) | (31,411) | (23,324) | (10,204) | 22,867 | 9,328 | 10,000 | - | - | - | - | - |
| Net Lending / (Borrowing) for Financial Year | 28,866 | (19,979) | (18,449) | (8,221) | 33,132 | 25,965 | 30,523 | 22,806 | (8,212) | 26,132 | (16,543) | 33,854 |

Long Term Financial Plan

| Explanation | Target | 2022-23 Budget | 2022-23 BR1 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|---|--------------------------|----------------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Operating surplus as a percentage of operating revenue | 0%-20% | 0% | 0% | 1% | 1% | 4% | 7% | 9% | 10% | 12% | 13% | 13% |
| Financial liabilities and a percentage of operating income | Less than 80% | 10% | 5% | 11% | 19% | 10% | -1% | -9% | -4% | -12% | -4% | -17% |
| Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans | 90%-110% | 90% | 90% | 90% | 90% | 90% | 90% | 90% | 90% | 90% | 90% | 90% |
| Borrowings as a percentage of total saleable property assets | Maximum 50% | 12% | 8% | 13% | 4% | 0% | 0% | 0% | 0% | 0% | 0% | 0% |
| Number of times General Rates Revenue (less Landscape Levy) can service the annual interest expense | Maximum 10% | 1.3% | 1.4% | 0.7% | 0.7% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Total borrowings relative to General Rates Revenue (Less Landscape Levy) | Maximum 1.5 years | 0.3 | 0.2 | 0.3 | 0.1 | - | - | - | - | - | - | - |
| Operating income as a percentage of Operating Expenditure plus expenditure on renewal/replacement of assets | Greater than 100% | 107% | 103% | 100% | 105% | 108% | 110% | 111% | 97% | 112% | 94% | 115% |
| Total borrowings | Within Prudential Limits | 39.8 | 28.1 | 44.0 | 15.7 | - | - | - | - | - | - | - |
| | | 24% | 17% | 23% | 8% | 0% | 0% | 0% | 0% | 0% | 0% | 0% |
| Operating Income less Expenditure | \$2M - \$10M | 0.1 | 0.1 | 2.1 | 2.9 | 9.0 | 15.1 | 20.5 | 25.5 | 30.4 | 34.1 | 35.7 |
| Proceeds from the sale of Council assets to fund new income generating assets or new strategic capital projects | N/A | 24.8 | 26.4 | 27.4 | 50.9 | 60.6 | 70.6 | 70.6 | 70.6 | 70.6 | 70.6 | 70.6 |

City of Adelaide Capital Works Status Report Q1 2022-23

September 2022

Prepared by the Program Management Office

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Status Update

Glossary

Contracted: The amount of money that is allocated under a legal commitment between CoA and the supplier to acquire goods or services in the completion of the works

Expenditure Summary: An indicator to the financial status of a program of works. The total budget is split between actuals, contracted and not yet committed funds. This section has been included as a comparison to graphically represent the financial progress of the program from one quarter to the next.

Major Projects: Significant works of a capital nature that are over the prudential limit, multi-year or have significant grant funding being administered via a contractual deed. They usually result in an increased level of service for the community.

New and Upgrade Projects: Works of a capital nature that are either introducing new assets or significantly upgrading existing assets. Usually by extending the footprint of an asset or increasing the level of service the asset provides.

Not yet committed: Represents the amount of approved budget that has yet to be committed in the procurement of goods and services.

PC: Practical Completion (PC) is when a project is 'practically complete', in the sense of the works being capable of being used, as distinct from when they are completely finished (with all defects rectified).

Renewals: Works of a capital nature that are replacing an existing asset like for like or like for modern equivalent.

Spent: Works have occurred and invoice has been processed in the financial system.

Whole of Project Budget: The capital expenditure required to deliver the scope of the project over multiple financial years.

Major Projects Update

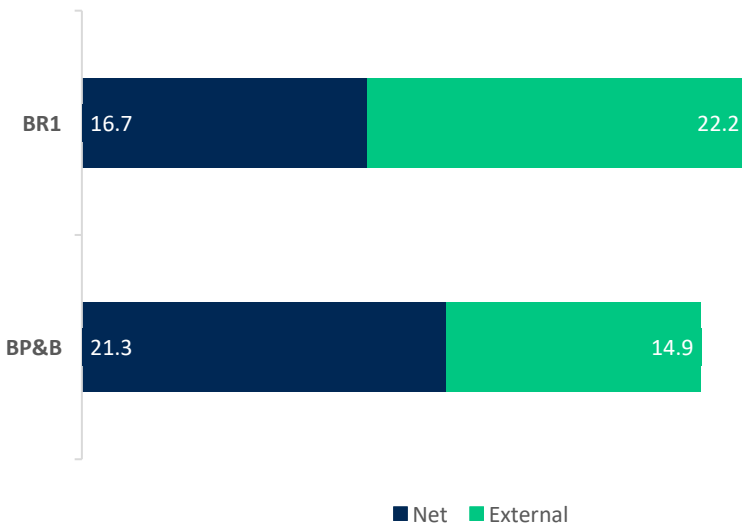
Major Projects are large scale infrastructure projects which usually result in an increased level of service for the community. Major projects are often joint funded and subject to deed conditions. They are often complex and are planned to be delivered over multiple financial years.

The first quarter has seen significant progress in the delivery of Major Projects, with City Skate Park now open to the public, and the delivery of several sections of the Cycling Infrastructure components and commencement of other sections. Paxton’s Walk and Bentham St projects have continued with their construction. City Deal has advanced to the Procurement stage of the project.

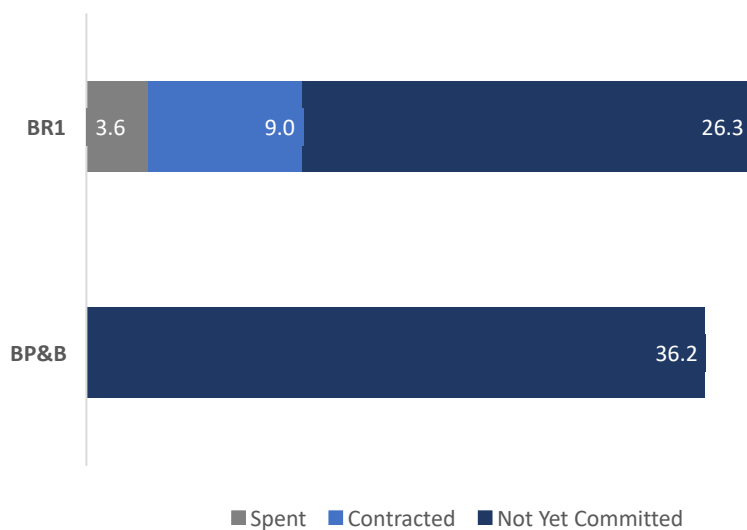
More detailed status updates are available in the status update section.

Major Projects - Funding and Expenditure Summary

2022-23 Funding Source (\$ Millions)



2022-23 Expenditure Summary (\$ Millions)



Funding and Expenditure Summary

This section provides information on the financial progress of the Major Projects for the current financial year, representing the financial movement across the program since the 22-23 Business Plan and Budget (22-23 BPB) was adopted.

Funding Source Graph: Outlines the breakdown of external funding and City of Adelaide contribution to Major Projects in 22-23.

Changes to the accounting standards around the recognition of grants require that revenue is only recognised once the milestones stipulated in the deed have been satisfied.

Therefore, the increase in capital income of \$7.6M seen in BR1 is the result of Council retiming its revenue from 21-22 to 22-23, in line with when it expects to meet the project’s deed milestones.

Expenditure Summary Graph:

The annual forecast expenditure has increased by \$2.7M from the approved 22-23 BPB budget of \$36.2M to a revised budget of \$38.9M. This is due to retiming of works between financial years.

A total \$3.6M has been spent to date with a further \$9.0M contracted, resulting in 32% of the 22-23 BPB program committed.

Major Projects Update

Whole of Project Financial Summary

There are no proposed changes for this quarter to the whole of life value of Major Projects since the adoption of the Business Plan and Budget 22-23. The value for the 22-23 budget has increased due to \$2.7m of End of Year carry overs.

Major Projects Whole of Project Budget

| Project | Prior Years | 22-23 Budget(BR1) | Changes (BR1) | Future Years | Whole of Life |
|---|----------------|-------------------|---------------|----------------|----------------|
| City Skate Park | \$3.4M | \$0.2M | \$0.2M | - | \$3.6M |
| Central Market Arcade Redevelopment | | \$11.4M | - | \$10.9M | \$22.3M |
| Cycling Infrastructure | \$3.0M | \$3.0M | \$1.6M | - | \$6.0M |
| Events Infrastructure Rymill Park | \$0.8M | \$2.3M | (\$0.6M) | - | \$3.1M |
| Market to Riverbank - Bentham and Pitt St | \$2.7M | \$5.1M | \$0.5M | - | \$7.8M |
| Moonta Street Reinvigoration | \$3.5M | \$0.5M | - | - | \$4.0M |
| North-South Bikeways | \$3.8M | \$2.2M | \$0.4M | - | \$6.0M |
| Paxton's Walk Revitalisation | \$0.1M | \$2.1M | - | - | \$2.2M |
| City Deal – City Safe Network Upgrade | \$1.1M | \$2.8m | \$0.4M | \$1.9M | \$5.8M |
| Rymill Lake/Murlawirrapurka (Park 14) Upgrade | \$0.2M | \$4.8M | \$0.3M | - | \$5.0M |
| Greening Sturt St West | | \$0.5M | - | - | \$0.5M |
| Hutt St Entry Statement | | \$3.0M | - | - | \$3.0M |
| Melbourne St Improvement | | \$1.0M | - | - | \$1.0M |
| Total BR1 | \$18.7M | \$38.9M | \$2.7M | \$12.7M | \$70.3M |

The project whole of life budget for Major Projects has remain unchanged since the adoption of the 22-23 BPB

Major Projects Update

The table below provides the End of Year carry over for Major Projects, categorised by the root cause or purpose for the carry over. The total carry over is now \$24.98M – an increase of \$2.72M from the \$22.26M stated in the adopted 22-23 BPB.

Major Projects Carry Overs

| Root Cause | Number of Projects | Carry Over | Comments |
|---|--------------------|--------------|--|
| Stakeholder Consultation | 3 | 0.62M | Extensive and necessary stakeholder engagement requirements have delayed the construction start date of projects <i>Projects such as: Paxton's Walk and Vaughan Place, some Sections of City of Adelaide North-South Bikeways, Rymill Lake/Murlawirrapurka (Park 14) Upgrade</i> |
| Contractor Issues / Unfavourable Market Conditions | 1 | 0.20M | Post Covid Stimulus funding to the construction sector has increased construction prices, limited the availability of materials, limited the capacity for design and construction contractors to tender for works, and extended product lead times. Strategies to mitigate these challenges have been implemented, such as proactive planning and a strategic approach to our procurement activities <i>Projects such as: City Skate Park</i> |
| Delay due to New and Rescheduled Events / COVID Related Delays | 3 | 1.47M | COVID impacts have resulted in events having to be rescheduled or works suspended impacting construction timelines <i>Projects such as: Event Infrastructure Upgrade – Rymill Park, sections of Cycling Infrastructure and Market to Riverbank – Bentham and Pitt</i> |
| Projects Brought Forward | 1 | 0.43M | Grant funding allocated in 2022-23 has been brought forward as City Safe CCTV Network Upgrade (City Deal) works have commenced ahead of schedule, however the BR3 spend estimate was not fulfilled in full during 21-22. |
| 21/22 End of Year Carry Over | 8 | 2.72M | |

Major Projects – Status Update

This section provides a status update for each Major Project, including a brief description of works, an estimated completion date and status comment.

Overall projects are tracking well with 85 % of our projects on time and 92% of the projects are on budget.

Risk Status: Red indicates that the project is no longer on track or budget. Amber indicates that the project has risks that are being managed and may exceed budget or time. Green indicates that the project timeline, delivery and budget are on track.



Central Market Arcade Redevelopment

| Stage | Est Completion | Budget | On Time | On Budget |
|--------------|----------------|--------|---------|-----------|
| Plan/ Design | June 2024 | 22.3 M | Y | Y |

Description of Works:

Market Square is a joint venture between ICD Property and the City of Adelaide. It incorporates new residences, commercial office, retail, premium hotel, childcare and public spaces together with an expansion of the Adelaide Central Market.

ICD Property has appointed Multiplex as the builder for this project, with a commitment to maintaining business as usual for the Adelaide Central Market and the surrounding precinct throughout construction.

The redevelopment will commence mid 2022 with construction anticipated over a period of three and a half years.

The completed project will infuse new energy into the entire market district and ensure the district remains as the centre of food and beverages in Australia

Status Update:

The project is a key city shaping development for Adelaide, delivering 1,000 new jobs, an overall boost of \$135 million to the South Australian economy and an additional 1 million visitors a year.

ICD Property commenced on-site works in June 2022 including demolition of the eastern portion of the site together with service relocations and interim access arrangements for the Samuel Way building. Site preparatory works are underway with demolition of the main Central Market Arcade building to be undertaken in stages.

Early construction mitigation measures have been implemented to support the market district and the Adelaide Central Market, including the delivery of UPark Andrew, precinct wayfinding and new on-street loading arrangements. Further signage has been installed to Grote and Gouger Streets with hoardings to be erected within the Eastern Roadway.



City of Adelaide Bikeways (North-South)

| Stage | Est Completion | Budget | On Time | On Budget |
|--------------|----------------|--------|---------|-----------|
| Plan/ Design | June 2023 | 6.0 M | Y | Y |

Description of Works:

The North-South Bikeway will build on the existing Frome Bikeway and will connect the existing Rugby/Porter Bikeway in Unley to the Braund Road Bike Boulevard in Prospect.

Status Update:

North-South Bikeway

- NS Bikeway / Cycling Infrastructure Deed received to extend to June 2023
- Frome Rd (Vic Drive to NT) - Reviewing extent of works with DIT
- Frome Rd (Vic Drive to Albert Bridge) - Redesign finalised, reviewing extent of works with DIT
- Albert Bridge Design - Reviewing extent of works with DIT
- North Terrace to Rundle - Design Completed - Ready for Procurement

Major Projects – Status Update



City Safe CCTV Network Upgrade (City Deal)

| Stage | Est Completion | Budget | On Time | On Budget |
|--------------|----------------|--------|---------|-----------|
| Plan/ Design | June 2023 | 5.8 M | Y | Y |

Description of Works:

CCTV Network Upgrade including purchase of new platform video management system and replacement or upgrade of cameras where required. Project is funded by the Australian Government via the Adelaide City Deal (\$3M) and CoA has committed to spend 2.8 million for Street Lighting LED Renewals as part of the deal.

Status Update:

Design phase is nearing completion. Server hardware received, key network equipment not yet received, seeking options to connect video management system.



City Skate Park

| Stage | Est Completion | Budget | On Time | On Budget |
|----------------------|----------------|--------|---------|-----------|
| Practical Completion | September 2022 | 3.6 M | Y | Y |

Description of Works:

New City Skate Park in Gladys Elphick Park / Nurmungga (Park 25) in the west Park Lands. The project is expected to deliver a regional facility drawing users from across the metropolitan area and State with the ability to hold competition events and be a main attraction for skate park users.

Status Update:

Project completed and there has been significant utilisation of the space both day and night.



Cycling Infrastructure

| Stage | Est Completion | Budget | On Time | On Budget |
|------------------|----------------|--------|---------|-----------|
| Build/ Construct | December 2023 | 5.6 M | Y | Y |

Description of Works:

Design and construction of 11 cycling infrastructure projects to improve access, safety and connectivity for bicycle riders within the Council area, prioritised to improve cycling connections to and around Lot 14.

Status Update:

PROJECTS IN CONSTRUCTION
 Bonython Shared Access Path - construction has commenced
 Fitzroy/Robe Tce shared Path

PROJECTS COMPLETED
 George St/ North Terrace
 North Tce/ East Tce
 Park 15 lighting
 Rundle Park shared path
 Rymill Park shared path
 South Terrace shared path
 Port Rd Wombat Crossings

Major Projects – Status Update



Events Infrastructure Upgrade - Rymill Park

| Stage | Est Completion | Budget | On Time | On Budget |
|------------------|----------------|--------|---------|-----------|
| Build/ Construct | December 2022 | 3.1 M | Y | Y |

Description of Works:

The Events Infrastructure Project will provide improved and upgraded services that will support the ongoing and continued use of the area as a major event and entertainment hub in the eastern parklands

Status Update:

In ground site works are now completed. Rain has caused significant issues and impacted the turf delivery programme.

The biggest risk is significant and/or sustained rain.

Works still on track for completion early October, though turf laying will run into early/mid October.

Practical Completion is due in Nov/Dec where all electrical infrastructure will be completed and handed over.



Hutt Street Entry Statement Project

| Stage | Est Completion | Budget | On Time | On Budget |
|-------------|----------------|--------|---------|-----------|
| Design Only | June 2024 | 3.0 M | Y | Y |

Description of Works:

This project aims to deliver outcomes to enhance Hutt Street and its surrounds in accordance with the funding agreement requirements.

Undertake main street improvement works, public realm and place making upgrades to revitalise the precincts.

Status Update:

Key deliverables endorsed by project team, PCG and Council. Concept design in progress.



Market to Riverbank Laneways Upgrade

| Stage | Est Completion | Budget | On Time | On Budget |
|------------------|----------------|--------|---------|-----------|
| Build/ Construct | | 7.8 M | N | Y |

Description of Works:

The Market to Riverbank link project is a joint investment project between the City of Adelaide and the State Government (through Renewal SA) to upgrade Bank Street, Leigh Street, Topham Mall, Bentham Street and Pitt Street.

Current Scope: Bentham Street upgrade to kerbless environment with feature decorative concrete, continuation of Market to Riverbank public art outcomes and improvements to greening and lighting, Pitt Street design works.

Status Update:

Bentham Street:

- Works commenced Feb 2022 expected completion late 2022

- Bentham Street closed to vehicles for duration of works.

- Project has been delayed due to the adjacent hotel being used as a Medi Hotel and impacts from rain events causing works to stop.

Pitt Street: designs being developed

Major Projects – Status Update

|  <p>Melbourne Street \$1M State Government Grant Funding - Overall Scope</p> | <h3>Melbourne Street Improvement</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Plan/ Design</td> <td>March 2024</td> <td>1.0 M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p>Description of Works: A \$4M grant agreement has been initiated between the Department for Infrastructure and Transport, and The Corporation of the City of Adelaide and \$1M funding has been provided for Melbourne Street.</p> <p>Three project objectives have been determined:</p> <ol style="list-style-type: none"> 1. Provide opportunities for outdoor dining areas through the design and construction of temporary parklets 2. Design and Construct a safer crossing zone for pedestrians at each end of Melbourne Street precinct. 3. Improve street amenity by reviewing and rationalising non-fixed and fixed furniture items along the street for renewal and increase greening/ shading opportunities <p>Status Update: Working toward detail design 80%</p> | Stage | Est Completion | Budget | On Time | On Budget | Plan/ Design | March 2024 | 1.0 M | Y | Y |
|--|--|--------|----------------|-----------|---------|-----------|------------------|---------------|-------|---|---|
| Stage | Est Completion | Budget | On Time | On Budget | | | | | | | |
| Plan/ Design | March 2024 | 1.0 M | Y | Y | | | | | | | |
|  | <h3>Moonta Street</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Build/ Construct</td> <td>June 2023</td> <td>4.0 M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p>Description of Works: Street upgrade including supply and installation of new granite paving, stormwater improvements, and greening. Additional scope agreed to by Minister: Remediation of Moonta Street Gateways and design and construction of zebra crossing at Gouger St by 30 June 2023</p> <p>Status Update: Works complete except for minor omissions and minor defects which are being worked through. Additional scope approved in June 2022 for completion by 30 June 2023 and to be funded from project savings;</p> <ul style="list-style-type: none"> - Refurbishment of Moonta Street gateway - Gouger Street pedestrian crossing, linking Moonta St and Field St | Stage | Est Completion | Budget | On Time | On Budget | Build/ Construct | June 2023 | 4.0 M | Y | Y |
| Stage | Est Completion | Budget | On Time | On Budget | | | | | | | |
| Build/ Construct | June 2023 | 4.0 M | Y | Y | | | | | | | |
|  | <h3>Paxton's Walk Revitalisation</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Build/ Construct</td> <td>December 2022</td> <td>2.3 M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p>Description of Works: The Paxton's Walk Revitalisation project will bring new life to a popular East End pedestrian link, transforming it from a tired and constrained walkway into a vibrant, welcoming, green and accessible place. It will also provide a key link between Adelaide's East End Precinct to the Lot Fourteen site currently under rejuvenation by Renewal SA.</p> <p>Status Update: Streetscape and stormwater upgrade project. Construction in progress. All public, community and key external stakeholders have been notified and consulted. Expected project completion in Dec.</p> | Stage | Est Completion | Budget | On Time | On Budget | Build/ Construct | December 2022 | 2.3 M | Y | Y |
| Stage | Est Completion | Budget | On Time | On Budget | | | | | | | |
| Build/ Construct | December 2022 | 2.3 M | Y | Y | | | | | | | |

Major Projects – Status Update



Rymill Park/Murlawirrapurka Lake Renewal

| Stage | Est Completion | Budget | On Time | On Budget |
|--------------|----------------|--------|---------|-----------|
| Plan/ Design | June 2024 | 5.0 M | N | Y |

Description of Works:

This project is the next stage of the Rymill Park Masterplan, seeking to upgrade the Rymill Park Lake and surrounding infrastructure and amenities, including updated access improvements, lighting, greening and tree planting. This includes considering the existing appearance and qualities of the lake, and reinforcing the cultural, historic and social importance of the lake as a place of gathering of families and water-based recreation.

Status Update:

Detailed design has now commenced and will be complete by late 2022. Indicative costings suggest a project shortfall is likely, however several mechanisms will be used to review this including modifying the scope to budget. The introduction of new events to the Park, such as the Three Day Event, the Adelaide 500 and the Harvest Rock festival, have meant delays to commencement due to the need to work around tight event scheduling.



Sturt West Greening

| Stage | Est Completion | Budget | On Time | On Budget |
|--------------|----------------|--------|---------|-----------|
| Plan/ Design | June 2023 | 0.5 M | Y | Y |

Description of Works:

This project is to undertake a greening upgrade along Sturt Street (West). Funding for this project will be applied for through Greener Neighbourhoods Grant. Council will need to contribute in-kind funding contribution.

Status Update:

Streetscape Upgrade to green and improve amenity along Sturt Street from West Terrace to Whitmore Square. Construction expected to commence in March 2023 followed by landscaping works. Project partnering with UniSA for before and after heat mapping and grant funding received through Green Adelaide.

New & Upgrade Projects Update

New and Upgrade projects are capital projects that either create new assets or replace an existing asset and upgrade that asset’s capacity and/or level of service significantly through its replacement. New and Upgrade projects are usually the result of a Council Decision or initiated to deliver the Strategic Plan of Council.

There has been some movement in the New and Upgrade program in the first quarter with 3 projects having reached practical completion, the Weir 2 handrail and River Torrens retaining structure projects advancing through the Procurement phase, and the Reignite Adelaide – East End Festival and Event Place Retractable Bollards project planning to complete in October with final electrical works.

More detailed status updates are available in the status update section.

New & Upgrade - Income and Expenditure Summary

2022-23 Funding Source (\$ Millions)



Income and Expenditure Summary

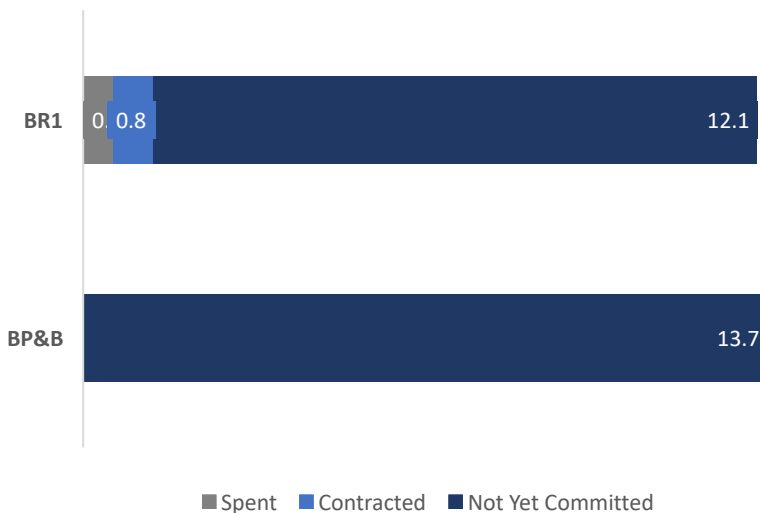
This section provides information on the financial progress of the New & Upgrade Projects. Representing the financial movement across the program since the 22-23 BPB was adopted.

Funding Source: The income budget has increased by \$0.4M since the 22-23 BPB was adopted due to grant carry overs from 2021-22 and a new Sustainability grant.

Expenditure Summary: The annual forecast expenditure has decreased by \$0.1M from the 22-23 BPB budget of \$13.7M to a revised budget of \$13.6M. This is due to a re-timing of interest expense into the prior year \$1.9m offset by an increase in carry overs of \$1.6M, \$0.04M from new grants and the inclusion of the Playground shading project in Parks 20 and 21W (Princess Elizabeth and Glover South) \$0.1M following the Council Decision.

\$0.6M has been spent to date and \$0.8M has been contracted across the new and upgrade projects, resulting in 10% of the 22-23 program currently committed.

2022-23 Expenditure Summary (\$ Millions)



New & Upgrade Projects Update

New & Upgrade Projects Carry Overs

The table below provides the End of Year carry over for New/Upgrade projects by root cause. The total carry over is now \$3.99 million – an increase of \$1.63M from the \$2.36M stated in the Business Plan and Budget.

| Root Cause | Number of Projects | Carry Over | Comments |
|---|--------------------|----------------|---|
| Stakeholder Consultation | 12 | \$1.45m | Complex and extensive stakeholder engagement requirements have delayed the construction start date of projects. <i>Projects such as: ACMA New/Upgrade projects, Central Market Arcade Options, Place of Reflection, Karrawira Parri Revegetation Project and Field St.</i> |
| Delay due to New and Rescheduled Events / COVID Related Delays | 1 | \$0.11m | COVID-19 resulted in events having to be rescheduled, works suspended or productivity impacted delaying construction timelines. <i>Projects such as: City Skate Park – CCTV and Greening</i> |
| Others | 2 | 0.07m | Remaining funds for Mistletoe Park/Tainmuntilla (Park 11) biodiversity project for minor outstanding works. Christmas in the City carry over due to material lead times. |
| 21/22 End of Year Carry Over | 15 | 1.63m | |

New and Upgrade Projects – Status Update

This section outlines the new and upgrade projects currently in progress grouped by Service Delivery Category.

| Arts, Culture and Events | | | | |
|--|--|--------------|------------------|--|
| Project | Description | 22/23 Budget | Stage | Status Update |
| Christmas Festival 22 | Christmas in the City Funding Allocation | 0.20 M | Plan/ Design | 2022 Christmas project. Currently in progress. |
| Christmas Festival Preparations | Implement this year's actions for the Christmas Festival Action Plan | 0.20 M | Plan/ Design | 2023 Christmas project. Not currently active. |
| City Activation - Festoon Lighting | Create interesting spaces across our city through lighting | 0.10 M | Plan/ Design | Installation of Festoon lighting to activate and create an inviting environment for city users |
| Events and Festivals Infrastructure | Implement infrastructure that supports events and festivals across the city. | 0.05 M | Plan/ Design | Design and feasibility project to understand infrastructure shortcomings and opportunities, to benefit activations and events in line with Adelaide's development/growth. Outcome is a costed list of priority projects across the city. |
| Illuminate Adelaide Public Artwork | Commission a permanent light-based public artwork | 0.35 M | Plan/ Design | To support the Illuminate Adelaide event, City of Adelaide is partnering with Illuminate Adelaide to commission a series of permanent light-based public artworks. A budget of \$300k per year is included in the CoA Budget & Business Plan. The location of the Illuminate Adelaide artwork by Studio Ouchhh was approved by Council in August 2022 for Light Square/Wauwi for delivery by July 2023. Detailed Feasibility and Design currently underway. As requested by Council, the concept design for the Melbourne Street artwork by Carla O'Brien is being further developed and will be brought back to Council for approval. |
| Public Art 21-22 | Deliver a range of public art capital projects that will surprise, delight and attract people and contribute to the development of Adelaide as the premier international arts market. | 0.11 M | Build/ Construct | Capital funding carried forward from 21-22 for the completion of the Public Art projects in progress, including The Angels: City of Music Laneway, portraits for Auntie Shirley Peisley and Ipparityi for the Women in the Chamber Project, and artwork in Bentham St as part of Market to Riverbank. |
| Public Art Action Plan - Capital Projects | Deliver a range of public art capital projects that will surprise, delight and attract people and contribute to the development of Adelaide as the premier international arts market. | 0.22 M | Plan/ Design | The Public Art Action Plan commitment is that a minimum of 1.3% of the capital works program will be spent on the commission of new public artworks and the delivery of the plan. Funding has been allocated for artwork for Paul Kelly: City of Music Laneway (complete), decommission of Sculpture for Hire program (complete), portraits of Mary Lee and Catherine Helen Spence for the Women in the Chamber project (in progress), acknowledgement of the International Day of Elimination of Violence Against Women (in progress) and the contemporary art acquisitions for the Civic Collection (to be finalised in Q4). |
| Reignite Adelaide - East End Festival and Event Place Retractable Bollards | The installation of strategically placed automated street bollards (Ebenezer Place, Vardon Avenue and Rundle Street) to enable local businesses, events and festivals to temporarily close-off and activate key locations in the East End. | 0.16 M | Build/ Construct | Bollards are installed. Electrical works for power supply have been engaged, however a long material lead time will delay project completion to October. |

New and Upgrade Projects – Status Update

Community Planning and Development

| Project | Description | 22/23 Budget | Stage | Status Update |
|--|---|--------------|--------------|--|
| Place of Courage / Spirit of Woman (Park 27) | The Place of Courage commemorative artwork set into a integrated landscaping intended to raise awareness about the impact of domestic and family violence. | 0.10 M | Plan/ Design | The \$100k CoA budget, as well as the matched State Government grant funding, are contributions that will go directly to the Spirit of Woman, to project manage and deliver the project. The intention of Spirit of Woman is to grow the total budget with additional fund-raising, leading to an extended timeframe. CoA Creative City team is providing guidance. \$5k of the \$100k Council funding contribution has been released to Spirit of Woman as a contribution to engage three artist and landscape teams to complete concept designs that will be used to leverage the fund-raising. When fund-raising is complete, the preferred concept design will come to the Council for consideration and approval. |
| Place of Reflection | The creation of a Place of Reflection in Rymill Park/Murlawirrapurka honouring the Aboriginal Stolen Generation. Co-funded through the Stolen Generation Reparations Fund and supported by Arts SA | 0.18 M | Plan/ Design | The focal sculpture of the mother figure is complete, and detailed design incorporating the landscape elements is near completion. Workshops are scheduled during October 2022 to inform the final design. Landscaping and installation of the artwork will occur in early 2023. |
| Southwest Community Centre | To purchase a new property for the Adelaide South West Community Centre based on the Gross Floor Area (GFA) of the previous premises at Sturt Street and establish this as a staffed facility run by Council. | 1.50 M | Plan/ Design | Locating a property that meets the aforementioned criteria and is within budget constraints is proving challenging. |

Economic Planning and Growth

| Project | Description | 22/23 Budget | Stage | Status Update |
|-------------------------------|--|--------------|------------------|---|
| ACMA New and Upgrade Projects | Upgrade program including the installation of new grease arrestor, additional heating to the dining areas, a new customer toilet block, enhancements along the Grote Street frontage, a new cool room and construction of a pop up stall to allow casual leasing within ACMA, WiFi project and reinforcement of Federal Hall Grote St & Gouger St mezzanines | 0.81 M | Build/ Construct | ACMA New and Upgrade Projects currently on track for delivery by EFY. Projects completed: N/W Trade Waste Install, Heating for Dining Areas, Main Switchboard In Design/Delivery: Fed Hall & Gouger Lvl 1 Structural, Toilet Facility, Grote St Entrances, Pop Up Stall On Hold: CCTV, WiFi, Cool Room |

Environmental Sustainability

| Project | Description | 22/23 Budget | Stage | Status Update |
|---------------------------------------|---|--------------|--------------|---|
| Climate Change Action Initiative Fund | Support the delivery of Council's Carbon Neutral Strategy and Action Plan | 0.22 M | Plan/ Design | Installation of green canopies to provide cooling/shading benefits in locations where trees are not suited to be planted. Various options explored to develop a value-for-money outcome for the design. Installation of smart water meters and recycled water access points along with the electric vehicle project is currently in its investigation and scoping phase. Program composed of few elements and are all currently on track. |

New and Upgrade Projects – Status Update

Environmental Sustainability (cont.)

| Project | Description | 22/23 Budget | Stage | Status Update |
|--|---|--------------|----------------------|--|
| Green City Streets Program | The Green City Streets Program will be dedicated to greening of specific CBD streets based on heat and tree canopy mapping put together through joint state and local government investigations. This program is part of proposed initiatives in partnership with State Government through Green Adelaide. | 1.00 M | Plan/ Design | Reviewing Streets where greening can occur across the City. |
| Karrawirra Pari / River Torrens Restoration and Nature Space project | The purpose of the project is to implement a Karrawirra Pari Restoration / River Torrens Restoration and Nature Space that: <ul style="list-style-type: none"> • Contributes to improving water quality and ecological health in Karrawirra Pari (Torrens River) and Torrens Lake. • Enhances biodiversity in Karrawirra Pari and Torrens Lake. • Increases social, cultural, tourism and recreational activities, particularly with respect to connection to nature and local biodiversity. • Improves amenity of the Torrens Lake. Stage 1 of the project is focused on the design and feasibility requirements of reintroducing aquatic vegetation into Karrawirra Pari in line with the Project Design Objectives and in a way that complements and supports existing river uses and characteristics where necessary. | 0.04 M | Design Only | <p>Concept design of wetlands at Pinky Flat and near the weirs. Design objective to improve water quality, create landscape experience that celebrates Kaurna significance, and improve amenity of the area.</p> <p>Concept design mostly completed, pending Kaurna input to finalise design. Further work required to secure the external funding necessary to complete detailed design and construction.</p> |
| Mistletoe Park /Tainmuntilla (Park 11) Park Lands biodiverse and water sensitive gateway and urban address project (CCAIF) | Create a biodiversity sensitive urban address at the start of the Adelaide Park Lands in Mistletoe Park / Tainmuntilla (Park 11). The project will involve revegetating approximately 1200 sqm with river red gum woodland species using biodiversity sensitive and water sensitive urban design (BSUD and WSUD) principles. The project site will also include constructed WSUD infrastructure (i.e. stormwater retention basin) that will result in better water quality entering the Karrawirra Pari (River Torrens). By adding interpretive signs and public art, it will also create an attractive and informative entrance to the Adelaide Park Lands for the public. | 0.05 M | Practical Completion | Project completed with minor item outstanding. |

Parking

| Project | Description | 22/23 Budget | Stage | Status Update |
|---|--|--------------|------------------|--|
| Replacement of UPark Car Park Management System | Replace and upgrade outdated hardware and software | 1.27 M | Build/ Construct | UPark CMPS/Hardware replacement: procurement process is complete and Master Services contract is signed. Initial Statement of Work is engaged. New solution will replace ageing hardware and introduce market leading capability, including Automatic Number Plate Recognition technology. Deployment of new hardware is complete at six car parks and pre-works/civils & implementation works are ongoing at the remaining sites. |

New and Upgrade Projects – Status Update

Park Lands and Open Space

| Project | Description | 22/23 Budget | Stage | Status Update |
|---|--|--------------|----------------------|--|
| Botanic Creek Catchment Water Courses Improvements | Improve stormwater quality and provide a water source to Rymill Lake | 0.25 M | Build/Construct | Design is underway. Expected to be complete by end of Q3. |
| Brown Hill Keswick Creek Stormwater Management Plan | Work with the Cities of Unley, Burnside, Mitcham and West Torrens to progress stormwater projects | 0.20 M | Build/Construct | Funding contribution only - to facilitate the implementation of the Brown Hill & Keswick Creeks Stormwater Management Plan 2016 across 5 Council areas. Works in City of Adelaide area include wetlands and other works in Parks 16 and 20. Project being managed by a dedicated Project Management team engaged by the Brown Hill and Keswick Creeks Stormwater Management Board. |
| City Dirt Master Plan - Park 20 | Following the endorsed Master Plan and detailed design works undertaken in 2020/21 and 2021/22, deliver key safety, accessibility and amenity improvements to the BMX facility in Park 20. | 0.03 M | Design Only | Concept Plans being developed. Design only, not planned for delivery (unfunded). |
| Design and Delivery of Artificial Shading Canopy in Park 20 and Park 21W Playground | Implement artificial shading canopy and additional tree planting in both Princess Elizabeth Playground and the Glover Playground. | 0.10 M | Plan/Design | Investigation and options to inform construction works is being progressed. |
| Installation of compliant handrailing to Weir 2 and 3 Footbridges | Improve access and safety across the Torrens River | 0.15 M | Build/Construct | Design complete. Contractor to be engaged in 22/23 to fabricate and install. |
| River Torrens / Karrawirra Pari Lake Earth Retaining Structure | Construction of retaining structures to stabilise the area near the University Footbridge | 1.30 M | Build/Construct | Design complete. Contractor procurement underway. |
| Smart Irrigation of Park Lands Project | Implement smart irrigation systems to more accurately dispense water in our Park Lands at a reduced cost | 0.05 M | Build/Construct | All materials have been procured and installation of the smart irrigation has commenced, final installation for this stage will be completed by Q4. SA Water are installing sensor modules and we are experiencing a small delay, this delay will not effect final completion date of Q4 |
| Wattle Grove Tree Planting and War Memorial | Concept design to explore the opportunity to enhance Golden Wattle Park / Mirnu Wirra (Park 21W). Construction subject to future funding endorsement by Council. | 0.01 M | Practical Completion | Reached PC - awaiting final invoice |

New and Upgrade Projects – Status Update

Planning, Building and Heritage

| Project | Description | 22/23 Budget | Stage | Status Update |
|--------------------------------|--|--------------|-------------|---|
| Town Hall Complex Improvements | Investigate opportunities to improve community access to the Town Hall | 0.01 M | Design Only | Project requirements to be reviewed post Council 22/23 election with the new elected Council. |

Property Management and Development

| Project | Description | 22/23 Budget | Stage | Status Update |
|--|--|--------------|------------------|---|
| Adelaide Cricket Club - New Security Screens | Installation of new security screens at Adelaide Cricket Club Clubroom - Park 23 (Leased Property) | 0.04 M | Plan/ Design | Treatment option being evaluated to inform construction procurement and delivery. |
| Central Market Arcade Options | Progress the Central Market Arcade Redevelopment with project development partner, ICD Property. | 0.67 M | Build/ Construct | <p>The project is a key city shaping development for Adelaide delivering 1,000 new jobs, an overall boost of \$135 million to the South Australian economy and an additional 1 million visitors a year.</p> <p>ICD Property commenced on-site works in June 2022 including demolition of the eastern portion of the site together with service relocations and interim access arrangements for the Samuel Way building. Site preparatory works are underway with demolition of the main Central Market Arcade building to be undertaken in stages.</p> <p>Early construction mitigation measures have been implemented to support the market district and the Adelaide Central Market including the delivery of UPark Andrew, precinct wayfinding and new on-street loading arrangements. Further signage has been installed on Grote and Gouger Streets with hoardings to be erected within the Eastern Roadway.</p> |

Resource Recovery & Waste Management

| Project | Description | 22/23 Budget | Stage | Status Update |
|--|--|--------------|--------------|--|
| Resource Recovery Strategy & Action Plan 2020-2028 | Implement the Strategy and Action Plan to improve the management of organics, recycling and waste. | 0.35 M | Plan/ Design | Projects and program continue to be developed to deliver the objectives of the Resource Recovery Strategy and Action Plan. |

New and Upgrade Projects – Status Update

Sports and Recreation

| Project | Description | 22/23 Budget | Stage | Status Update |
|---|---|--------------|--------------|--|
| Mini Golf within North Adelaide Golf Course | Subject to engagement and business case development, construct a fairway style mini golf course | 2.00 M | Plan/ Design | Project is dependent on Kaurna consultation. Admin are progressing this conversation. Ideally break ground in 2023, pending decision of Council. |
| Strangways Terrace Golf Carpark Upgrade | Develop designs to improve carpark access | 0.05 M | Design Only | Concepts being produced for endorsement to progress into detailed design. |

Streets and Transportation

| Project | Description | 22/23 Budget | Stage | Status Update |
|--|--|--------------|------------------|---|
| Field Street Upgrade (Reignite 2.0) | Streetscape upgrade of Field Street to increase overall amenity through increasing footpath widths , improving pedestrian facilities, calming vehicular traffic, installing new street trees and providing increased outdoor dining opportunities. | 0.01 M | Design Only | Detailed Streetscape design continuing to ensure design meets requirements, reflects street developments and existing infrastructure. |
| Flinders Street Indented Accessible Car Park | Provide compliant accessible car parking outside Hendercare | 0.03 M | Plan/ Design | Issue for Tender Documents Ready for Procurement and out to Market. |
| Flinders Street Pedestrian Crossing Improvements (Adjacent Pilgrim Lane) | Improved pedestrian crossing facilities on Flinders Street at the Pilgrim Lane crossing through installing kerb protuberances and increasing the pedestrian refuge size (Council decision ID 19708 – 8 Oct 2019) | 0.01 M | Design Only | Project was dependant on decisions regarding the East West Bikeway, guidance from Council will be sought. |
| Flinders Street Streetscape Improvements and Greening | Investigate and develop a concept design from Pulteney Street to Hutt Street | 0.06 M | Design Only | Concept design and options for greening, pedestrian/traffic improvements (protuberances) to add value to planned renewal works (road, kerbs, footpaths) Stakeholder consultation will be delayed until after caretaker period |
| Frome Street Footpath Upgrades | Continue the whole of street approach to the flagstone pavers along Frome Street between North Terrace and Rundle Street, in conjunction with the North - South Bikeway | 0.55 M | Build/ Construct | Upgrade of Frome Street's footpaths between North Terrace and Rundle Street to be delivered in conjunction with the North/South Bike way. |
| Hindley Street | Continuation of the Hindley Street Project, to include parklets and planter boxes. | 0.06 M | Build/ Construct | Planters and decking to be installed outside Music Hall in November. |
| Hutt Street & South Terrace Stormwater Improvements | Investigate and develop a concept for the design of stormwater improvements | 0.12 M | Design Only | Consultant has been engaged to undertake investigation and design works |

New and Upgrade Projects – Status Update

Streets and Transportation (cont.)

| Project | Description | 22/23 Budget | Stage | Status Update |
|---|--|--------------|----------------------|---|
| Kingston Terrace East Stormwater Improvements | Investigate and design Stormwater Improvements | 0.02 M | Plan/ Design | Stakeholder engagement to be held with residents of Kingston Terrace to determine their issues. |
| North Adelaide Stormwater Improvement | Concept design works to reduce flood risks in North Adelaide | 0.05 M | Plan/ Design | Investigation works progressing to inform potential concept design options. |
| Smart Irrigation of Streetscapes Project | Implement smart irrigation systems to more accurately dispense water in our streets at a reduced cost | 0.05 M | Build/ Construct | All materials have been procured and installation of the smart irrigation has commenced, final installation for this stage will be completed by Q4. 10 streets have been installed and are operational. |
| Sparkke Bollard | Installation of bollards and planter boxes in front of Sparkke Brewery at Whitmore Square | 0.03 M | Practical Completion | Bollard installation has been completed. |
| Stephens Street and Stephens Place Upgrade | Investigate and commence design works to improve pedestrian access, street amenity and traffic calming | 0.06 M | Design Only | Undertaken review of existing concept, preparing concept options for approval. |
| Support for CBD Greening | Install 15-25 kerb inlets (WSUD) connected to porous wells into kerb and soil near existing street trees within our hottest CBD streets. | 0.04 M | Plan/ Design | Project funded by Green Adelaide and involves research with University of Adelaide. Project not currently active due to input required from external parties. CoA is seeking alternative use of funding towards greening. |
| Wakefield Street Improvements | Undertake concept and detailed design works for potential streetscape enhancements, including greening, improved pedestrian crossings and undergrounding of powerlines | 0.25 M | Design Only | Concept design to 30% underway PLEC Design underway through SAPN Consultation to commence after caretaker. |
| West Pallant Project Street Lighting | Install new CoA public lighting (in conjunction with West Pallant Renewal Project) | 0.04 M | Plan/ Design | Review of new lighting for West Pallant in conjunction with road renewal and undergrounding of power lines has commenced. |

Renewals Update

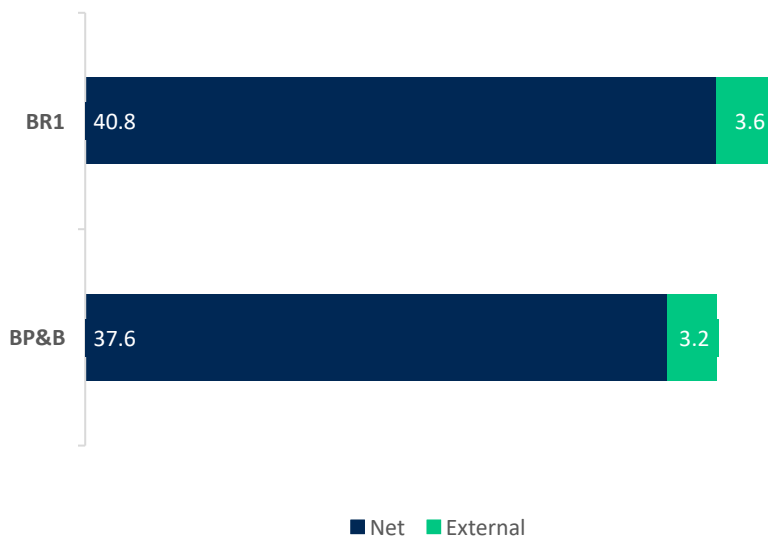
Renewals Program

Renewal is the replacement or refurbishment of an existing asset (or component) with a new asset (or component) capable of delivering the same level of service as the existing asset. The renewals program ensures that our assets are renewed according to their condition status and in alignment with the Asset Management Plans.

Progress has been made across all asset classes in the first quarter, with 30 projects achieving practical completion, a number of projects now in the Procurement phase and further substantial amounts of projects forecasting completion in the next quarter.

More detailed status updates are available in the status update section.

2022-23 Funding Source (\$ Millions)



Income and Expenditure Summary

This section provides information on the financial progress of the Renewals Program. Representing the financial movement across the program since the Budget Review 2 (BR2) was adopted.

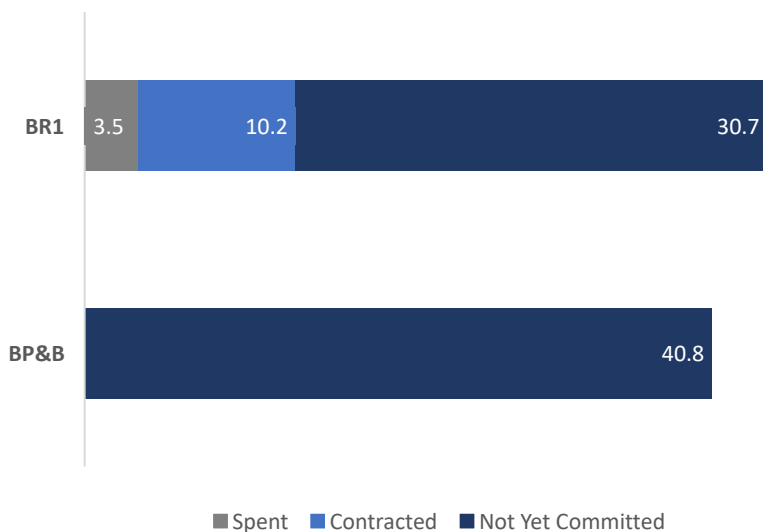
Funding Source: CoA has been successful in securing an additional \$0.4M in grant funding and contributions since the adoption of the 22-23 BPB.

| | |
|--------------------------|--------|
| Library grant 22-23 | \$0.3M |
| Stormwater grant Park 16 | \$0.1M |

Expenditure Summary: The annual forecast expenditure has increased by \$3.6M from the approved 22-23 BPB budget of \$40.8M to a revised budget of \$44.4M. This is due to the above \$0.4M grants as well as \$3.2M of End of Year carry overs

\$3.5M has been spent to date and \$10.2M has been contracted across asset renewal projects, resulting in 31% of the 22-23 program currently committed.

2022-23 Expenditure Summary (\$ Millions)



Renewals Update






Renewals Carry Overs

The table below provides the End of Year carry over for Renewal projects by root cause. The total carry over is now \$5.9M – an increase of \$3.2M from the \$2.7M stated in the adopted 22-23 Business Plan and Budget.






| Root Cause | Number of Projects | Carry Over | Comments |
|---|--------------------|---------------|--|
| Stakeholder Consultation | 5 | 2.21M | Complex and extensive stakeholder engagement requirements have delayed the construction start date of projects. |
| Contractor Issues / Unfavourable Market Conditions | 17 | 1.08M | Post Covid Stimulus funding to construction sector has increased construction prices and limited the capacity for design and construction contractors to tender for works, and extended product leads times. |
| Delay due to Rescheduled Events/COVID delays | 1 | 0.39M | COVID-19 resulted in events having to be rescheduled, works suspended or productivity impacted delaying construction timelines |
| Others | 2 | -0.49M | UPark Hardware replacement project spent more in the last quarter of 21/22 than anticipated at BR3, reducing the estimated carry over. The library grant had a small underspend. |
| 21/22 End of Year Carry Over | 25 | 3.19M | |

Renewals – Status Update

Renewals are managed as a number of individual projects within programs of work relating to asset class. The following report outlines the number of individual projects within each program, the key projects in each category and the individual works that have reached practical Completion in the last quarter.

| Bridges  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>0</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 7 | 7 | 0 |
|---|---|---------------------|----------------------|---------------------|----|----|---|
| Total Projects | Projects In Progress | Projects Reached PC | | | | | |
| 7 | 7 | 0 | | | | | |
| <p>Investment in the Council's bridge infrastructure to ensure accessible and safe movement throughout the City for residents, visitors and the public including Adelaide Bridge Renewal Planning & Business Case, Bridge Design Program (2022/23), Footbridge Renewal Program</p> | | | | | | | |
| Buildings  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>54</td> <td>50</td> <td>4</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 54 | 50 | 4 |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | |
| 54 | 50 | 4 | | | | | |
| <p>General building renewals of CoA Corporation facilities including Park 27B Hellas Sports club building, Adelaide Town Hall Facade and Bell Tower Conservation Works, ACMA - Renewal Year 1 - ACMA Board endorsed 10 Year Renewal Plan, Gawler UPark Renewals, Wyatt Street UPark Lift Renewals</p> <p>Recently Completed Works: ACMA 2201 - Stall Structural Renewal Works London Road Depot Fire Panel Renewal Accelerated Works Colonel Light Centre Boiler</p> | | | | | | | |
| ICT Renewals  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>9</td> <td>1</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 10 | 9 | 1 |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | |
| 10 | 9 | 1 | | | | | |
| <p>Renewal of computer systems, communication systems, software and hardware owned, used or licensed by the Council for the purposes of information management including PC and Laptop Replacement 22-23, Network Connectivity & Security 22-23, RFID renewal for Library collection materials, Server Replacement and Cloud Infrastructure 22-23, Network Connectivity</p> | | | | | | | |
| Light'g & Electrical  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>15</td> <td>3</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 18 | 15 | 3 |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | |
| 18 | 15 | 3 | | | | | |
| <p>Lighting and Electrical renewals to support a safe, secure and continuous service including CCTV Network Renewal and Compliance Program, BMS & CCTV Platform, Electrical underground conduit and switchboards, Street Lighting Renewal - River Torrens - south bank between Riverbank Bridge and Morphett Bridge, Electrical switchboards above ground</p> <p>Recently Completed Works: Electrical underground conduit and switchboards - Morphett Street cabling renewal - between North Terrace and Hindley Street Adelaide heritage poles renewals Charles St street light renewals</p> | | | | | | | |
| Park Lands Assets  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>0</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 13 | 13 | 0 |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | |
| 13 | 13 | 0 | | | | | |
| <p>Ensures that landscape features and green infrastructure located within our Park Lands are actively managed giving consideration to legislative requirements, environmental performance, community expectation and safety including Streetscape Renewals, Pioneer Women's Garden Heritage Wall, Water Feature renewal - Pinky Flat Park 26, Veale Gardens Project, Landscape Improvement and Garden Bed Renewal</p> | | | | | | | |

Renewals – Status Update

| <p>Plant and Fleet</p>  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>3</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 5 | 3 | 2 | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>3</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 5 | 3 | 2 | <p>Replacement of major plants and fleet assets to ensure safe and sustainable services by optimising the use of our plant and fleet assets including Plant and Fleet Replacement Program, UPark Hardware Replacement, Library Grant 22-23, Golf Links Renewals, Library Grant 20-21</p> <p>Recently Completed Works: Golf Links Renewals</p> |
|--|--|---------------------|----------------------|---------------------|----|----|----|--|----------------|----------------------|---------------------|----|----|----|---|
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 5 | 3 | 2 | | | | | | | | | | | | | |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 5 | 3 | 2 | | | | | | | | | | | | | |
| <p>Traffic Signal</p>  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>0</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 2 | 2 | 0 | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>0</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 2 | 2 | 0 | <p>Investment in Traffic Signal infrastructure to ensure accessible and safe movement throughout the City including Traffic Signals 22-23, Lighting Renewal - Bud lighting Removals and Reinstatements Works</p> |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 2 | 2 | 0 | | | | | | | | | | | | | |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 2 | 2 | 0 | | | | | | | | | | | | | |
| <p>Transport</p>  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>75</td> <td>59</td> <td>16</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 75 | 59 | 16 | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>75</td> <td>59</td> <td>16</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 75 | 59 | 16 | <p>Essential roadworks to ensure we continue to provide a safe, efficient and accessible road and pathway network including Currie-Grenfell Strategic Rehabilitation Project, Jeffcott Street South Renewal Project, Footpath Renewal Program, Morphett Street Project (Gouger to Whitmore & Wymouth To Franklin), Accelerated Transport Works</p> <p>Recently Completed Works: Footpath Renewal - North Terrace East - Abutting Government House Footpath Renewal - Hindmarsh Square (internal paths - east & west sides) Anster Street Road Renewal Project Intersection Renewals - Montefiore Road /Jeffcott Street Road Resurfacing - Aquatic Centre Car Park - Trafficable Lanes Frederick Place Project Road Resurfacing - Strangways Place - Strangways Terrace to Dead End</p> |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 75 | 59 | 16 | | | | | | | | | | | | | |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 75 | 59 | 16 | | | | | | | | | | | | | |
| <p>Urban Elements</p>  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>32</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 34 | 32 | 2 | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>32</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 34 | 32 | 2 | <p>Program of renewal works to ensure the provision of safe, accessible, clean and well-maintained Urban Elements suite of assets for delivering the quality services to the community including Accelerated Works - Urban Elements, Public Art Refurbishment, Boat Landing Renewal - Park 12 South Bank Adjacent Jolleys Boat House, Public Art Refurbishments 21/22</p> <p>Recently Completed Works: 14 Pieces - North Terrace Prince Henry Gardens - electrical & lighting renewal Montefiore Hill Balustrade & Colonel Light Statue Park 26</p> |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 34 | 32 | 2 | | | | | | | | | | | | | |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 34 | 32 | 2 | | | | | | | | | | | | | |
| <p>Water Infrastructure</p>  | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>15</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 17 | 15 | 2 | <table border="1"> <thead> <tr> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>15</td> <td>2</td> </tr> </tbody> </table> | Total Projects | Projects In Progress | Projects Reached PC | 17 | 15 | 2 | <p>Program of works dedicated to renewal of various water infrastructure asset components including Francis Street Project, Park 16 - Channel Rehabilitation and Erosion Protection, Design Works - Stormwater, Adelaide Weir Structural Investigation and Preliminary Design (Stage 1), Park 15 Channel Rehabilitation and Erosion Protection</p> <p>Recently Completed Works: Pit lids - Junction Boxes - various Torrens Lake Weir - Component Renewals</p> |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 17 | 15 | 2 | | | | | | | | | | | | | |
| Total Projects | Projects In Progress | Projects Reached PC | | | | | | | | | | | | | |
| 17 | 15 | 2 | | | | | | | | | | | | | |

2022-23 Commercial Operations Quarter 1 Review

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Parking Highlights – Q1

- UPark hardware replacement project progressing on time and on budget.
- YTD favourable to budget.
- UPark administration team won Team of the Year at the CoA 2022 Annual Awards.

Parking Upcoming Highlights / Commitments

- UPark hardware replacement project will be complete by end of year.
- Forecasting to continue to be favourable to budget at year end.
- On-street parking machine pilot complete to inform future technology/solution roadmap.

North Adelaide Golf Course Highlights – Q1

- YTD favourable to budget
- YTD visitation targets met to achieve more than 100k rounds in FY22/23
- North Course continues to see increased visitation due to dramatically higher quality playing surfaces post installation of automated irrigation system.

North Adelaide Golf Course Upcoming Highlights / Commitments

- Course upgrades to 18th Green and South Course Pumping infrastructure to improve course playability.
- Golf Australia vacating leased premise in Q2 presenting an opportunity to increase service offering in the clubhouse.
- Progressing stakeholder consultation regarding the Mini Golf project.

Adelaide Town Hall Highlights – Q1

- Work initiated on development of the Adelaide Town Hall strategic business plan.
- In memory of the passing of Her Majesty The Queen Elizabeth II the ATH was lit up with white light on 9 September and a condolence book was made available in the Queen Adelaide Room to the public from 10 – 21 September 2022.
- Adelaide Symphony Orchestra presented Symphony Series 5 – Spellbound from 29 and 30 July; Symphony Series 6 - Tragedy to Triumph - 12 and 13 August; Beethoven: The Symphonies. 14, 17, 21, 24 & 25 September.
- Flinders University Investigator Lecture - Conflict and Crisis: A global health emergency was held on the 8 September. Free event presented by Flinders that delved into current conflicts that are exacerbating already difficult challenges, from the impact of climate change on public health to the inequality and distribution of resources.
- As part of the ongoing community connection of Adelaide Town Hall, Marryatville High School had their school concert on 31 August. It was a fantastic night for the school community, family and friends.

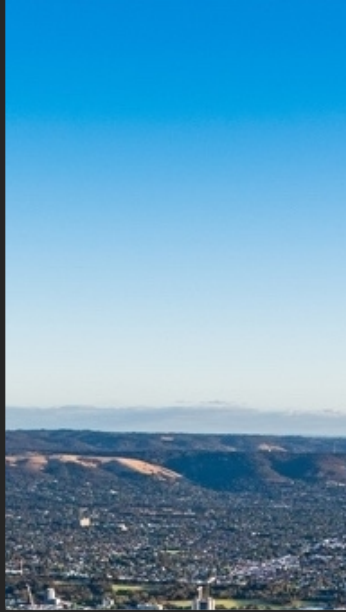
Adelaide Town Hall Upcoming Highlights / Commitments

- Renewal of Town Hall Furniture including Stacking Seats and Tables.
- Town Hall lift modernisation - Construction due to start October 13. Works to be completed by end of calendar year.

Adelaide Economic Development Agency – Quarterly Update

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Ian Hill, Managing Director AEDA | 14.10.2022



Adelaide.
Designed for Life.



Key Highlights – July to September 2022

Data4Lunch

Business Investment Support

Grants and Sponsorship

Support for the Video Gaming Sector

NAIDOC Week in Rundle Mall

Organic Bin Launch in Rundle Mall

Page 61 Rundle Mall Retailer Events

61 Continued engagement with business owners and investors on expansion and investment opportunities

AFLW inaugural Showdown

ADLocal – a day out with...

Tourism partnership campaign – Eco Caddy & Wotif



Data4Lunch

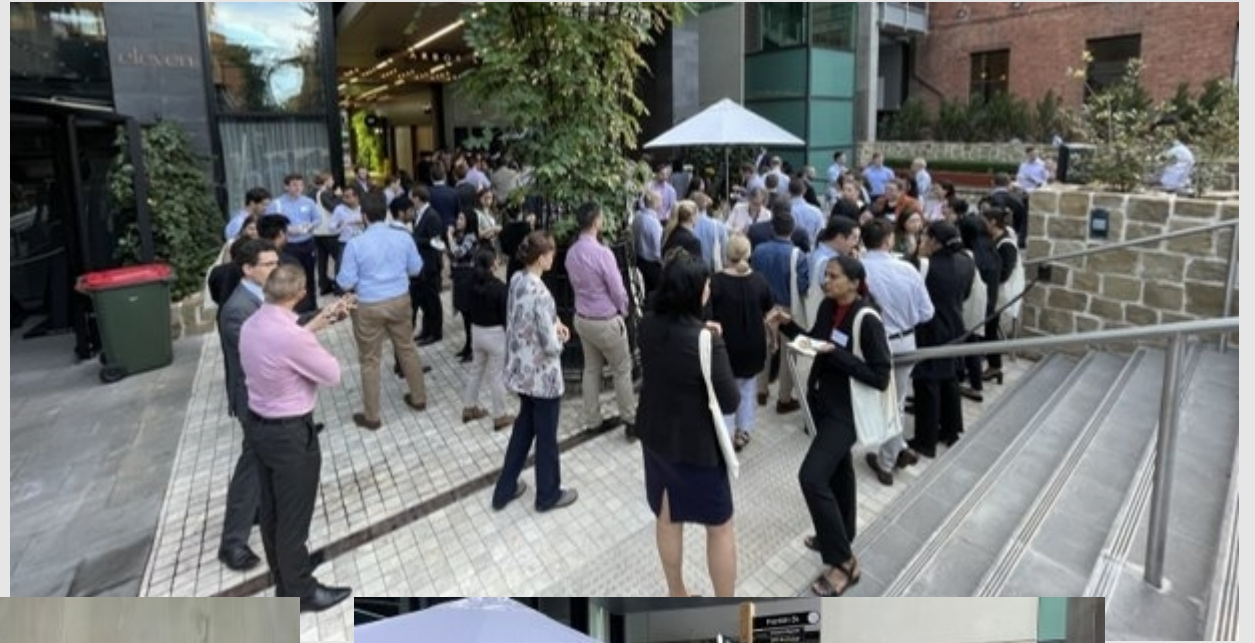
- Initial Data4Lunch event held on 13 September attended by 80 people
 - Presentations provided by AEDA and McGregor Tan on Adelaide's economic performance, residential growth, spending, foot traffic and sentiments regarding working from home and the City
- Planning for Data4Lunch events to be held quarterly



Business Investment Support

- Welcome Adelaide initiative provided to 150 employees from three firms - PwC, ICHM and Plenti
- Worked with 41 firms on investment attraction and growth proposals
- Property searches undertaken for 15 firms interested in locating within the City of Adelaide
- Focus groups held with professional service employees that have recently relocated from interstate on their experiences about moving to Adelaide in regard to matters such as finding accommodation, safety perceptions and Rundle Mall

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Grants and Sponsorships

- Strategic Partnership Program grants provided to Adelaide Convention Bureau, StudyAdelaide, Festivals Adelaide, SouthStart and Renew Adelaide
- 46 projects funded through Shopfront Improvement Grants Round 2 for businesses in the city and North Adelaide that applied to receive up to \$10,000 to enhance the presentation of their building or business, contribute to amenity for their customers and make a creative or unique contribution to the streetscape
- Mainstreet Development Program grants for Precinct Groups opened
- Offer of funding made to 18 organisations through the Festivals and Events Sponsorship Program
- Strategic Events Fund to support new events or expansion of existing events within the City of Adelaide opened for applications



Pictures from Shopfront Improvement Grant recipient – Hard Days Night

Support for the Video Gaming Sector

- Games Plus Scholarship launched to assist business start ups in the video gaming sector. To date, 10 scholarships have been offered
- Support for 4 firms to attend Gamescom 2022, an annual trade fair in Cologne, Germany used by video game developers to exhibit upcoming games and games-related hardware
- Support for attraction of Irish-headquartered Keyword Studios to operate in Adelaide
- Continued backing of Unwind Adelaide game developer meet-up



NAIDOC Week in Rundle Mall

- ‘Get up! Stand up! Show up!’ was the theme of NAIDOC Week 2022, which encouraged Australians to show up in support of Aboriginal and Torres Strait Islander communities fighting for systemic change and celebrating those who have driven reform over generations.
- The activity was launched on Tuesday 5 July in Gawler Place with the unveiling of this year's artwork by emerging Aboriginal artist Iteka Urkala Sanderson-Bromley.
- An exciting and immersive schedule of live entertainment and activities followed which included live music, a beading workshop, face painting, native food tastings and the opportunity to meet and hold Australian animals.



Organic Bin Launch Rundle Mall

- The City of Adelaide in partnership with Green Industries SA and the Adelaide Economic Development Agency has launched Australia's largest green bin trial in a retail precinct.
- For the first time, designated green organic bins for food scraps and compostable materials have been introduced to Rundle Mall to reduce the amount of waste sent to landfill and recover more resources.

The 12 month pilot project was launched on 1 September 2022.



Rundle Mall retailer events

- On Sunday 18 September, Rebel Sport hosted legendary basketball player Patty Mills for an on stage Q&A, and competition to have a meet and greet.
- A half court basketball set up and DJ provided entertainment for the crowd in the lead up to the appearance.



- British icon JD Sports opened its newest store in Rundle Mall on Thursday 18 August.

KMPG Rundle Mall Program Review Update

The plan addressing the recommendations and actions from the KPMG Performance Review is continuing to be implemented with 24 of the 28 actions identified in the Performance Review implemented. The remaining 4 actions are:

- Commission a review to establish Rundle Mall's brand context. How is Rundle Mall positioned vs competition. Include best practice review of interstate centres and precincts
- Revisit the Rundle Mall masterplan and advocate for future developments to reinforce Rundle Mall as South Australia's Premium Retail Precinct
- Commission a brand reputation review
- Conduct consumer research into the activations and incentives that would improve the customer service experience

These actions have been collated to be part of the broad strategic initiative with consultants being engaged to conduct consumer research and reviews.

Inaugural AFLW Showdown

The Inaugural AFLW Showdown was held at the Adelaide Oval on Friday 30 September 2022

AEDA worked closely with Department of Premier & Cabinet to promote the event through email, print, and social media channels.

In addition AEDA developed a dedicated web page within the Experience Adelaide which promoted all the city hospitality venues within walking distance of Adelaide Oval, with the purpose of driving spend pre/post match.

To support the event, Rundle Mall hosted local DJs, mascots Thunda and Claude, set up a photo booth with AFLW players (cardboard cut outs) and provided the opportunity for members of the public to see First Nations artist Mali Isabel at work.

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PLAN YOUR NIGHT

Book tickets now

 [ticketek.com.au](https://www.ticketek.com.au)
or scan QR code

Get to the game

free public transport and additional services for ticket holders

Make the most of this South Australian celebration. Visit some of our world-class bars and restaurants—here are some you could walk to in under 20 minutes from the Adelaide Oval.

Find more nearby venues at [ExperienceAdelaide.com.au/AFLW-Showdown](https://www.ExperienceAdelaide.com.au/AFLW-Showdown)

RIVERBANK & NORTH TCE

| | |
|------------------------|------------------------|
| Bars | Restaurants |
| 5 2KW Bar & Restaurant | 10 Parlamento |
| 6 Sol Bar & Restaurant | 11 Fishbank |
| 7 The Guardsman | 12 La Boca Bar & Grill |
| 8 Strathmore Hotel | 13 Kintaro Sushi |
| 9 Malt Shovel Taphouse | 14 Sean's Kitchen |

NORTH ADELAIDE

| | |
|--------------------|------------------------|
| Bars | Restaurants |
| 15 Cathedral Hotel | 20 Kosho |
| 16 Queen's Head | 21 Gin Long Canteen |
| 17 The Archer | 22 Da Vinci Ristorante |
| 18 British Hotel | 23 Ruby Red Flamingo |
| 19 The Lion | 24 Pippo |

WEST END & LANEWAYS

| | |
|-------------------------|-------------------------|
| Bars | Restaurants |
| 25 Mississippi Moon | 30 Peel St |
| 26 Hains & Co | 31 Bread & Bone |
| 27 Cry Baby | 32 Sunny's Pizza |
| 28 Hennessy Rooftop Bar | 33 99 Gang Social |
| 29 Bank Street Social | 34 Lady Burra Brewhouse |

ADELAIDE OVAL

| | |
|------------------------|------------------------------|
| Before the game | After the game |
| 1 Koffee Ink Café | 3 Bespoke Wine Bar & Kitchen |
| 2 Retail Outlets | 4 Five Regions Restaurant |



ADLocal

A day out with...

ADLocal



Grant Wilckens
Discovery Holiday Parks and G'Day Group Chief Executive and Co-founder

ADLocal

A day out with ... Grant Wilckens

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- The next phase of ADLocal is a series of short videos called “A day out with...”
- The videos are narrated by business leaders in the city, talking about their favourite places to visit
- The first video in the series can be viewed [HERE](#)
- The videos are promoted through paid social, and circulated via the individual’s social channels, the business they represent (where possible), and the city businesses promoted in the video
- Participants include;
 - Grant Wilckens – Discovery Parks
 - Paul Vasileff - Paolo Sebastian
 - Hitaf Rasheed – SATC
 - Adele Fiene - ANZ
 - Daniel Gannon – Property Council of Australia (SA Branch)
 - Theo Maras – Maras Group
 - Pauline Carr – Chancellor, UniSA
 - Heather Croall – Adelaide Fringe
 - Daniel Gordon – Wallmans Lawyers/DramaTix
 - Douglas Gautier – Festival Centre



Paul Vasileff
Paolo Sebastian Designer and Founder

ADLocal



Rosina Di Maria
Principal, Woods Bagot Adelaide

ADLocal

Tourism Partnership Campaign – Eco Caddy

During the month of July, in partnership with EcoCaddy, complimentary rides were offered to patrons enjoying Illuminate in the city. During the ride, staff spoke to patrons about places to go in the city, and pointed them to the Experience Adelaide website as a place to find out more. A video showcasing the best of the city was also on loop in the cabin.

Date/Time: 7 - 31 July 2022

Days: Friday & Saturday Evenings / Times: 6pm - 10pm

No. of EcoCaddies: 4

Rides: Complimentary thanks to you our Brand Partner

Sessions: 6

Session Duration: 4 hours

On-road Hours: 96

Focus Area: Nth Tce - via Illuminate Activation Hotspots

On road Impressions: 848,601

Social Media Impressions: 23,768

Estimated Passengers: 909

Captive Audience: 90.9hrs

Distance Covered: 532.72 kms

Estimated Co2 emissions saved: 117 kg

Time saved for patrons: 106.05hrs



Tourism Partnership Campaign – Wotif

Through a partnership with Wotif an advertising package targeted interstate markets from 27 June – 11 August to generate travel bookings for Adelaide.

- Overall we generated 7240 pax, 6548 room nights, \$1.1M USD in booking revenue and 274 air tickets. These are all significantly up compared to the same time YoY
- Our onsite media investment accounted for 2,236 passengers and generated \$387k USD revenue. For every \$1USD invested in onsite advertising, we achieved \$14.10USD return on ad spend
- Passport ads offsite advertising generated 375 pax and over \$91k USD in booking revenue
- 1.6M+ onsite impressions driving a CTR of .05%
- 4.3M offsite impressions driving a CTR of .06%
- SYD-ADL was top selling air route followed by MEL-ADL

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| Gross Bkg \$ | Hotel Bkg \$ | Air Bkg \$ | Room Nights | Tickets | PAX |
|--------------|--------------|--------------|--------------|--------------|--------------|
| \$1.1M | \$1.0M | \$55.5K | 6.5K | 274 | 7.2K |
| ▲ 189.5% YoY | ▲ 182.0% YoY | ▲ 463.9% YoY | ▲ 146.6% YoY | ▲ 315.2% YoY | ▲ 125.5% YoY |

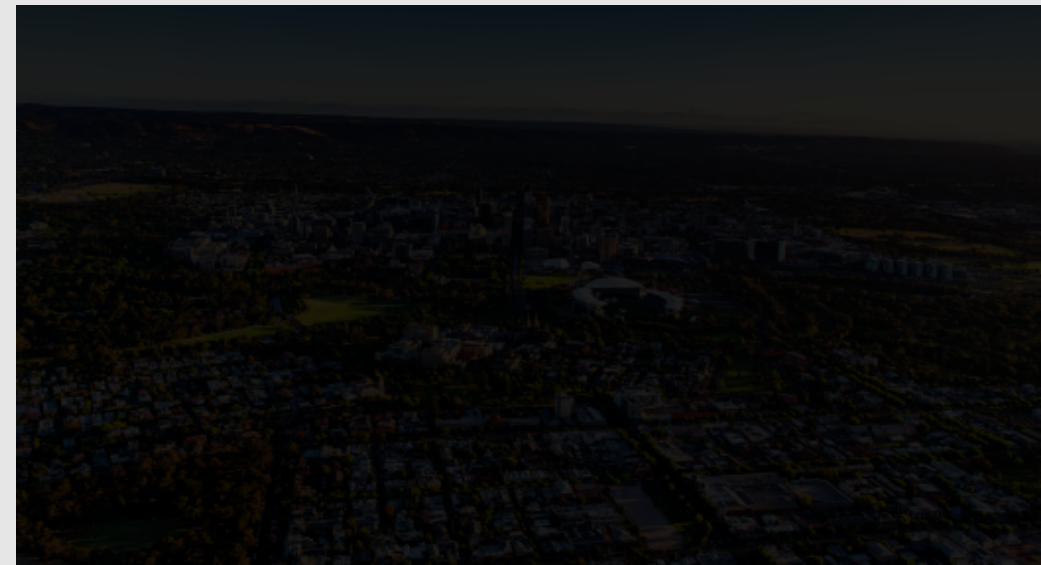


| Tickets | |
|-----------------|----|
| Sydney, AUS | 37 |
| Melbourne, AUS | 29 |
| Gold Coast, AUS | 12 |
| Newcastle, AUS | 7 |
| Brisbane, AUS | 6 |

Coming Up

Over the next quarter:

- Delivery of ADL Fashion Week 6 – 9 October 2022
- Delivery of WellFest Adelaide 7 – 30 October 2022
- Black Friday and Christmas trading
- \$30 Eats Christmas Edition
- Launch of digital marketplace byADL.com.au in November
- ADLocal – ongoing distribution of “A day out with” videos of business leaders
- Continued engagement with business owners and investors on expansion and investment opportunities





Adelaide Central Market Authority

QUARTERLY UPDATE

October 2022



Attachment E

Our **MARKET.**

ACMA HIGHLIGHTS Q1

DELIVERED:

| July 2022 | STRATEGIC PILLAR ACMA/CoA |
|--|--|
| Delivered Bastille Day marketing program including: <ul style="list-style-type: none"> • Live music over three days • Croquembouche demonstration by Le Cordon Bleu • Free kids gingerbread decorating • Champagne & Chablis bar • Crepe pop-up • Le tour du Marche – ticketed walking tour with Alliance Francaise tour guide | Our Customers/ Thriving Communities |
| July school holiday program delivered across 6 Market days. The program was well received, with 903 kids participating in the Market Trail, 122 in Little Market Chefs and hundreds more in free gingerbread decorating and face painting. | Our Customers/ Thriving Communities |
| The family behind Lahore Tea House were new to Australia and commenced their food dream at ACMA Producer in Residence Stall with the support of Thrive Refugee Association. Lahore had a great response over social media with over 133K people reach and coordinated PR opportunities resulting in coverage across Broadsheet , Glam Adelaide , The Sunday Mail - delicious. Weekend and CityMag. | Our Customers/ Thriving Communities |
| The ACMA Charter was updated and gazetted on 4 August 2022 to include revised Annual General Meeting date. | Our Business/ Strong Economies |
| New security contract awarded to Wilson Security commencing 1 July 2022. | Our Business/ Strong Economies |
| Online Home Delivery Service extended it's delivery radius, with 28 new suburbs added. | Our Business/ Thriving Communities |
| ACMA signed a new lease for Stall 11, with new trader Smiley's due to open December 2022. | Our Traders/ Strong Economies |

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Our **MARKET.**

ACMA HIGHLIGHTS Q1

DELIVERED:

| August 2022 | STRATEGIC PILLAR ACMA/CoA |
|---|---|
| <p>On Friday 3 August, the Market hosted its first FM outside broadcast with SAFM to continue to reinforce the open for business message and was positively received by traders. The top rating SAFM breakfast show was hosted in the community kitchen and included:</p> <ul style="list-style-type: none"> • Social media coverage on SAFM owned channels with ACM tag and logo • Listener breakfast giveaway for 26 people – catered by Market trader Atlas • Trader interview with The Coffee Bean Shop • Pre-promote credits and on air mentions | Our Customers/ Thriving Communities |
| <p>ACMA continued 'business as usual/ As Always' advertising including live reads on SAFM and FIVEaa, supported by ATN and a SALife print ad.</p> | Our Business/ Thriving Communities |
| <p>Mr. Cheese stall opened and ACMA provided marketing and media support. Social media posts announcing the official opening saw a reach of over 96K people, posts by foodie influencers and an article by Glam Adelaide. A Instagram reel to celebrate their opening has been played 40K times and the Facebook posted reached 60.3K people.</p> | Our Traders/ Strong Economies |
| <p>McMahon's Fruit & Veg Stall 47/48 rebuild finalised and official opening</p> | Our Infrastructure/ Strong Economies |
| <p>ACMA installed new 'Central Market' signs for all external entrances and 'Thanks for Visiting' signs on all internal entrances.</p> | Our Infrastructure/ Strong Economies |

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ACMA HIGHLIGHTS Q1

DELIVERED:

| | |
|--|--|
| September 2022 | STRATEGIC PILLAR ACMA/CoA |
| Saturday Market Day program continued, with free family activities running every week. The free program includes live music every Friday and Saturday, kids activities and face painting every Saturday morning. | Our Customer/ Thriving Communities |
| Sustainable September campaign highlighted some of the great eco-friendly products available at the Market, tips and encouraging our community to shop, eat and live more sustainably. Kids enjoyed sustainable craft workshops for kids every Saturday morning. Customers were also encouraged to 'grab a box' with a box storage located at the central Grote St entrance. | Our Customer/ Thriving Communities |
| Trader Advisory Group (TAG) and Trader Representative Committee (TRC) meetings held 8 September 2022. | Our Traders/ Strong Economies |
| Traders were engaged in trader sessions held by external facilitator for initial input towards the Draft ACMA Strategic Plan 2023-2028. | Our Traders/ Strong Economies |
| Installation of new 'Market' sign on the Grote St frontage, with customers already taking photos. | Our Infrastructure/ Strong Economies |

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Our **MARKET.**

G. H. SCHULTZ & SONS

HIGHLIGHTS Q1

Bastille Day event



Winter Weekends



HIGHLIGHTS Q1 cont.

New signage



HIGHLIGHTS Q1 Continued

| \$'000 | Full Year Budget | YTD Budget | YTD Actual | Variance |
|--|------------------|----------------|----------------|-----------|
| Income | 4,501 | 1,125 | 1,170 | 45 |
| Expenditure | (4,794) | (1,179) | (1,167) | 12 |
| Rent Relief Accounting Treatment | (124) | (31) | - | 31 |
| Expenditure | (4,918) | (1,210) | (1,167) | 43 |
| Net Operating Surplus/(Deficit) | (417) | (84) | 3 | 87 |

Sep-22

| Strategic Actions | On-Track | Needs Attention | Off-Track |
|---------------------------|----------|-----------------|-----------|
| OUR CUSTOMERS | 11 | 0 | 0 |
| OUR TRADERS | 7 | 1 | 0 |
| OUR BUSINESS | 8 | 1 | 0 |
| OUR COMMUNITY | 6 | 0 | 0 |
| OUR INFRASTRUCTURE | 6 | 1 | 0 |
| | 38 | 3 | 0 |

JULY TO SEPTEMBER LEASES:

Occupancy as at 30 September 2022 98%

| | |
|---|---|
| Renewals | 3 |
| New | 1 |
| Assignments | 2 |
| Holdovers | 2 |
| Vacancies (Stall 12 being held for popups and stall upgrades) | 1 |



UPCOMING QUARTER

Operational

- New stall 'Smiley's' scheduled to open December 2022
- Draft ACMA Strategic Plan 2023-2028 planning and initial stakeholder engagement
- Online Home Delivery Service Extension: Click & Collect every Friday
- Deliver school holiday program including Market Trail and Little Market Chefs
- Flower Day installations
- Seafood & Sounds event including Chilli Crab Shack 4 and 5 November
- Deliver Christmas marketing and operational program

OBJECTIVES AND PURPOSE

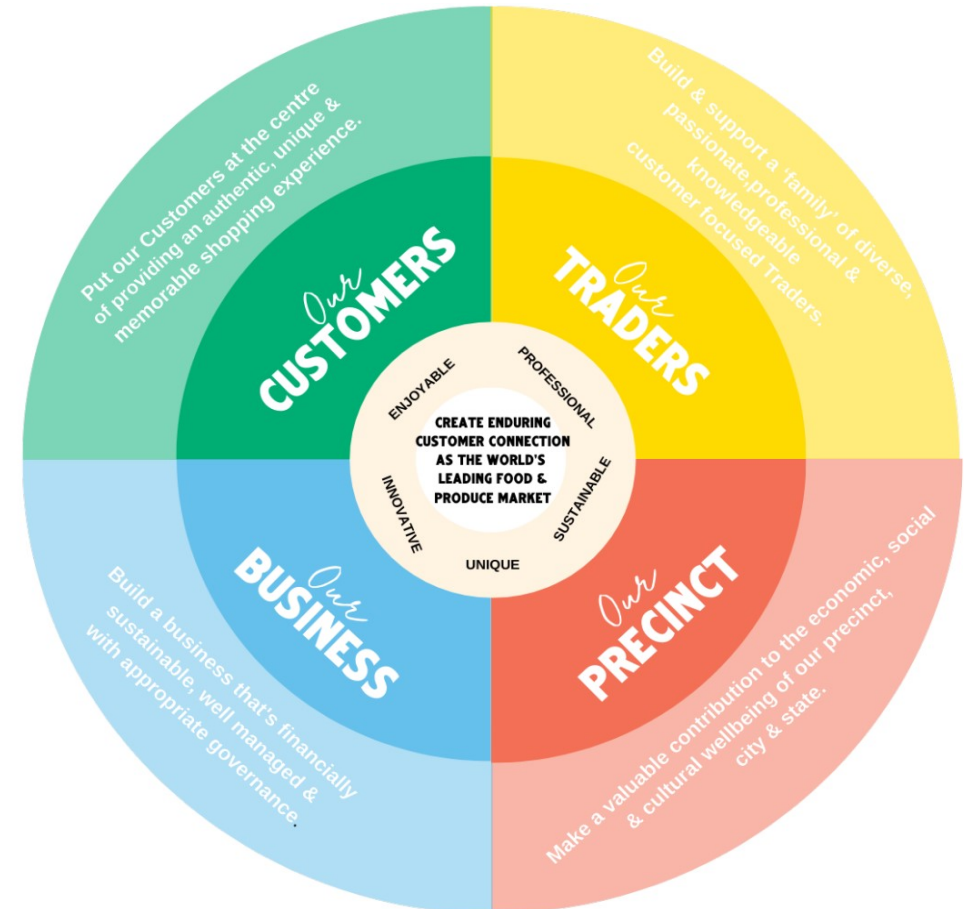
ACMA Charter 2022

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2.4 Objects and Purposes

The Authority is established as a management and marketing entity to:

- 2.4.1 ensure the management and operation of the Market in accordance with the:
- 2.4.1.1 Charter;
 - 2.4.1.2 Council's Strategic Plan; and
 - 2.4.1.3 Headlease; and, to the extent of any inconsistency, the order of precedence for interpretation for the purposes of such management and operation must be first this Charter, second the Council's Strategic Plan, and third the Headlease;
- 2.4.2 be responsible for maintaining and enhancing the iconic standing of the Market for the benefit of all stakeholders;
- 2.4.3 be responsible for encouraging the use of the Market by South Australian residents, visitors and the community in general and for the Market being recognised locally and internationally as a leading, vibrant, diverse and unique fresh produce market community that is commercially sustainable for Market sub-lessees and/or licensees and the Corporation of the City of Adelaide;
- 2.4.4 contribute to the development of the wider market district; and
- 2.4.5 be financially self-sufficient in terms of its operations.



Thank you



Our **MARKET.**

Kadaltilla

Park Lands Authority

Quarterly Update
July to September 2022

Kadaltilla



Core Responsibilities

PURPOSE FOR WHICH THE AUTHORITY IS ESTABLISHED

The Council and the State Government of South Australia are committed to protecting and enhancing the Adelaide Park Lands for the benefit of all South Australians.

The Kadaltilla / Park Lands Authority (Kadaltilla) is the principal advisor to both the Council and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands.

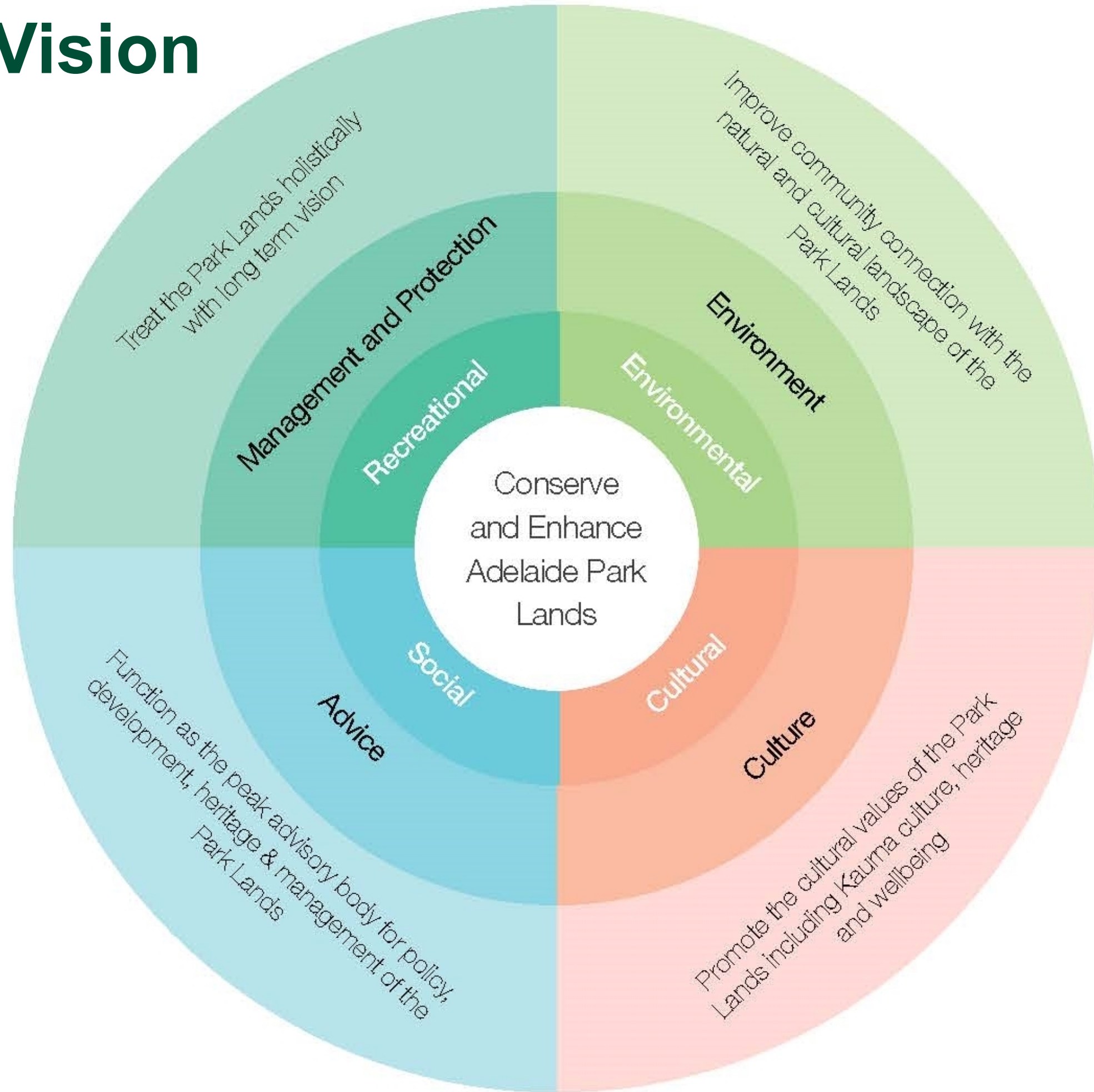
The Council, on behalf of the communities of the City of Adelaide and the State, is committed to ensuring that Kadaltilla delivers maximum benefit for the future of Adelaide's Park Lands as the City of Adelaide's defining feature.

In this context, Kadaltilla is established by Statute to undertake in accordance with the powers conferred by the APLA Charter, the Functions of Kadaltilla as set out in section 9 of the *Adelaide Park Lands Act 2005*.





Vision



Key Highlights

July to September 2022

- Review of Community Land Management Plans for Park Lands
- Helen Mayo Park Workshop with Kadaltilla Board Members
- Continued the comprehensive review of Adelaide Park Lands Management Strategy (APLMS), including:
 - Engagement activities
 - YourSAY webpage
 - First meeting of the Project Steering Committee
 - Workshops with State agencies, adjoining councils, businesses, residents, schools, and key partners
- Annual Community Forum held on Saturday 20 August 2022 at Plane Tree Centre, Adelaide Zoo from 10:00am to 3:00pm
- Preparation of the Kadaltilla 2021/2022 Annual Report



Strategic Plan 2020-2025

Key Actions July to September 2022

Culture

- 1.4 Host an annual community forum
 - The Annual Community Forum was held on Saturday 20 August 2022

Environment

- 2.1 Define, protect and enhance landscape values and design qualities
 - Landscape review undertaken to inform the APLMS review

Management and Protection

- 3.1 Review and improve the Adelaide Park Lands Management Strategy (APLMS) which includes prioritisation of projects
 - Continued engagement for APLMS comprehensive review
 - Review of the Community Land Management Plans for Park Lands



Strategic Plan 2020-2025

Key Actions July to September 2022

Advice

- 4.1 Provide advice on plans, projects and policies for the Adelaide Park Lands
 - Advice provided to Council following Kadaltilla Board meetings
- 4.4 Strengthen Kadaltilla's engagement with City of Adelaide, State Government and adjoining Councils
 - Adjoining Councils and State Government invited to join the APLMS Project Steering Committee, invited to workshops on the review of the APLMS, and invited to present to a Kadaltilla Board meeting



Advice to Council

July to September 2022

- Support for the Community Sports Building and Landscape Concept Plan for Golden Wattle Park/Mirnu Wirra (Park 21W)
 - Support for Council to negotiate a lease agreement with the Adelaide Community Sports and Recreation Association over for the new building and associated playing fields in Golden Wattle Park/Mirnu Wirra (Park 21W)
- Support for the consolidated draft Community Land Management Plan for the Adelaide Park Lands under the care, control and management of the City of Adelaide for the purposes of consultation
- Support for the proposed Eastern Mound Redevelopment at Gladys Elphick Park / Narnungga (Park 25) by the South Australian Cricket Association (SACA)



2022-2023 Business Plan & Budget

July to September 2022

Performance Measures Achieved:

- Community Forum is held annually in accordance with the requirements of Kadaltilla's Charter
- A landscape review is conducted to inform the next APLMS
- Advice of Kadaltilla is endorsed and adopted
- Meetings held with adjoining Councils to discuss the APLMS and other current Park Lands usage related policy
- The Adelaide Park Lands Fund is operational and monies are received and expended according to the provisions of Kadaltilla's Charter
- Kadaltilla makes appropriate use of available finances provided by Council



Budget Position

July 2022 to September 2022

| \$'000 | Revised Budget | Full Year Forecast | Forecast Variance |
|-------------|----------------|--------------------|-------------------|
| Income | 78 | 78 | 0 |
| Expenditure | 78 | 78 | 0 |



Upcoming Quarter

- Undertake Park Lands Trail Bike Tour with Kadaltilla Board Members
- Continue comprehensive review of Adelaide Park Lands Management Strategy (APLMS), including:
 - Continue engagement
 - Undertake workshop with KYAC and Key Partners
 - Draft APLMS
- Undertake Expressions of Interest for, and appointment of, Council appointed Kadaltilla / Park Lands Authority Board Members
- Create Kadaltilla ModernGov workshop/presentation template



Thank You.



Kadaltilla

Enabling Priorities

**Brown Hill and Keswick
Creeks Stormwater Board
Quarter 1 Update 2022/23**

Purpose of the Regional Subsidiary

The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens have worked collaboratively over several years to form a Section 43 Committee Under the *Local Government Act 1999 (SA)* to develop a Stormwater Management Plan (SMP) aimed at mitigating flood risk within the catchment.

The Subsidiary has a shared vision of becoming 'water sensitive cities' by

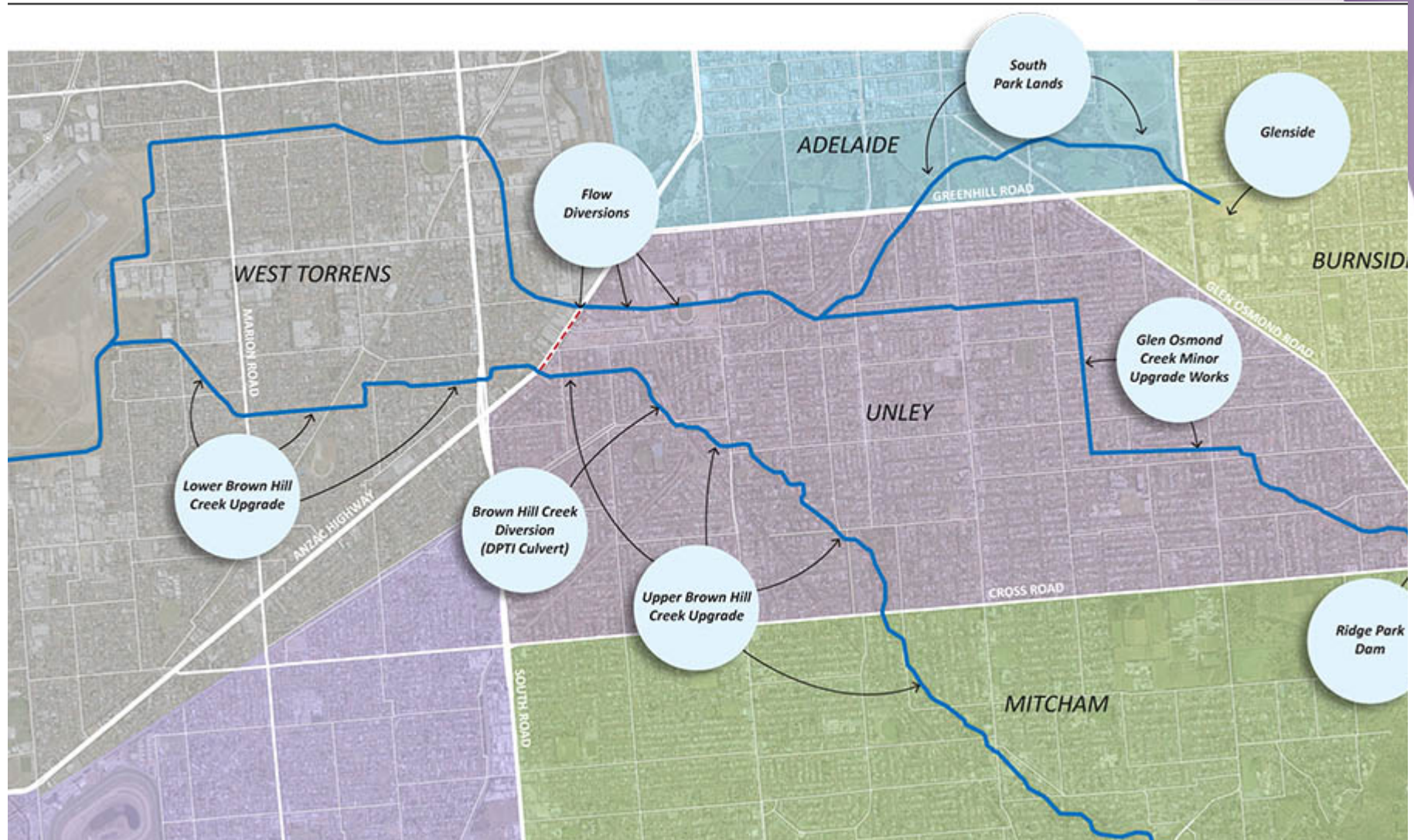
- minimising flooding
- harnessing the potential of stormwater to overcome water shortages,
- improve waterway health,
- enhance city landscapes
- be utilised as a valuable community resource.

The vision is underpinned by six key objectives for Adelaide stormwater management:

- Protection from flooding
- Quality of runoff and effect on receiving waters
- Beneficial reuse of stormwater runoff
- Protection of watercourses and riparian ecosystems
- Effective planning outcomes
- Management of stormwater infrastructure

- Reference Design works (development of concept designs) for all remaining project works
- Lower Brown Hill Creek
 - Packages 1 to 3 (of 5) will involve doubling the flow capacity of a 1.7-kilometre-long section of channel beginning at the south-eastern corner of Adelaide Airport and ending at Birdwood Terrace, North Plympton
 - Construction is scheduled to commence in January 2023 for 1A Keswick Creek to Watson Avenue and 1C the Watson Avenue, Adelaide Airport crossing upgrade
- Upper Brown Hill Creek
 - Millswood - construction scheduled to commence in January 2023
- Engaging with the North South Corridor team
- Meeting with the developer of the former Le Cornu site at Forestville
- Blue Gum Park/ Kurangga (Park 20) creek works
 - Construction of a low-level bund and the realignment of existing open channels in the southern section of the park
 - Pathways, landscaping, bridge deck
 - Nearing completion

Catchment Area



Internal Audit Progress Report

Friday, 28 October 2022

Audit and Risk Committee

Strategic Alignment - Enabling Priorities

Program Contact:

Alana Martin, Manager
Governance

Public

Approving Officer:

Amanda McIlroy - Chief
Operating Officer

EXECUTIVE SUMMARY

To provide the Audit and Risk Committee with a progress update on the Internal Audit program, findings and recommendations.

RECOMMENDATION

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the report.

IMPLICATIONS AND FINANCIALS

| | |
|--|--|
| City of Adelaide 2020-2024 Strategic Plan | Strategic Alignment – Enabling Priorities The role of the City of Adelaide is to uphold the values of integrity and accountability. To ensure that the Council delivers services to the community as a leader, advocate, and facilitator by maintaining a transparent decision-making process. |
| Policy | Not as a result of this report |
| Consultation | Not as a result of this report |
| Resource | Not as a result of this report |
| Risk / Legal / Legislative | Not as a result of this report |
| Opportunities | The Internal Audit program provides to the Audit and Risk Committee on assurance related activities to meet best practice standards |
| 21/22 Budget Allocation | \$70,000 |
| Proposed 22/23 Budget Allocation | Not as a result of this report |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Not as a result of this report |
| 21/22 Budget Reconsideration (if applicable) | Not as a result of this report |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report |
| Other Funding Sources | Not as a result of this report |

DISCUSSION

1. The role of Internal Audit is to assist Council, the Audit and Risk Committee and the Chief Executive Officer in meeting their assurance obligations relating to corporate governance, the system of internal controls and identifying areas for more efficient and effective processes.
2. Pursuant to the Audit and Risk Committee's Terms of Reference, approved by Council on 12 October 2021, the Audit and Risk Committee shall receive reports on all Internal Audit projects and review and monitor management's responsiveness to the findings and recommendations of the Internal Auditors (currently KPMG), and in-house advice.
3. There are no completed internal audits and strategic reviews for the period of July 2022 to September 2022, however 3 internal audits have commenced during October 2022 including:
 - 3.1. Legislative compliance
 - 3.2. Volunteer Management
 - 3.3. Asset Inspection and Maintenance
4. Recommendations arising from the Internal Audit and Strategic Reviews are reported to the Strategic Risk and Internal Audit Group (SRIA). Associate Directors and Managers are involved in the review and assist in drafting the management response, agree on actions and have responsibility for the target completion dates.
5. Recommendations, agreed actions, responsibilities and timeframes for implementation are recorded centrally in Council's process mapping software, Promapp. The implementation status of recommendations is tracked and reported to the Audit and Risk Committee.
6. As agreed by SRIA, any request for an extension of an action due date required the approval of the Chief Executive Officer. This process ensures that there is appropriate accountability, and commitment to completing the action before an extension is granted.
7. Since the last Internal Audit Progress Update reported to the Audit and Risk Committee at its meeting on 4 August 2022, 22 internal audit recommendations have been completed and 30 recommendations are in progress – [view Link 1 here](#) for the full document which is summarised in the table below:

| Risk | Definition | Overdue | In Progress | Total |
|----------|--|---------|-------------|-----------|
| High | Issue represents a control weakness which could have or is having major adverse effect on the ability to achieve project objectives. Requires a detailed plan of action to be put in place within 60 days with an expected resolution date and a substantial improvement within 3-6 months. | 0 | 8 | 8 |
| Moderate | Issue represents a control weakness which could have or is having a moderate effect on the ability to achieve process objectives. Requires a detailed plan of action to be put in place within 90 days with an expected resolution date and a substantial improvement within 6-9 months. | 0 | 8 | 8 |
| Low | Issue represents a minor control weakness, with minimal but reportable impact on the ability to achieve project objectives. Timeframe for action is subject to competing priorities and cost/benefit analysis, e.g. 9-12 months | 0 | 9 | 9 |
| | Total | 0 | 25 | 25 |
| N/A | Improvement Opportunity <i>i.e. not a finding of non-compliance, however opportunity for further improvement</i> | 0 | 5 | 5 |

8. At its meeting on 14 December 2021, Council adopted the Climate Change Risk Adaptation Action Plan. This report was presented to the Audit and Risk Committee at its meeting on 29 October 2021 and it was agreed the progress of this action plan would be reported to the Audit and Risk Committee on a quarterly basis. Updates and details on each of the 9 actions are provided - [view Link 2 here](#).

| Risk | Definition | Overdue | In Progress | Total |
|------|-------------------------|---------|-------------|----------|
| N/A | Improvement Opportunity | 0 | 9 | 9 |

DATA AND SUPPORTING INFORMATION

Link 1 – Progress Summary of Recommendations Report

Link 2 – Progress Summary of Climate Change Risk Adaptation Plan Actions

ATTACHMENTS

Nil

- END OF REPORT -

Audit and Risk Committee Self-Assessment Results

Friday, 28 October 2022

Audit and Risk Committee

Strategic Alignment - Enabling Priorities

Program Contact:

Alana Martin, Manager
Governance

Public

Approving Officer:

Amanda McIlroy - Chief
Operating Officer

EXECUTIVE SUMMARY

Pursuant to the Audit and Risk Committee's Terms of Reference, the Audit and Risk Committee shall at least once a year, review its own performance, membership, and Terms of Reference to ensure it is operating at maximum effectiveness.

To facilitate a review, an Assessment Survey was sent to all Audit and Risk Committee Members on 27 September 2022. All 6 members provided responses to this survey.

This report provides a summary of the survey results.

RECOMMENDATION

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the results of the Audit and Risk Committee Self-Assessment outlined in Attachment A to Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 28 October 2022.

IMPLICATIONS AND FINANCIALS

| | |
|--|---|
| City of Adelaide 2020-2024 Strategic Plan | Strategic Alignment – Enabling Priorities The role of the City of Adelaide is to uphold the values of integrity and accountability. To ensure that the Council delivers services to the community as a leader, advocate, and facilitator by maintaining a transparent decision-making process |
| Policy | Alignment with the Audit and Risk Committee Terms of Reference |
| Consultation | Not as a result of this report |
| Resource | Not as a result of this report |
| Risk / Legal / Legislative | Not as a result of this report |
| Opportunities | The self-assessment provides the opportunity to assess and strengthen the activities of the Audit and Risk Committee |
| 22/23 Budget Allocation | Not as a result of this report |
| Proposed 23/24 Budget Allocation | Not as a result of this report |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Not as a result of this report |
| 22/23 Budget Reconsideration (if applicable) | Not as a result of this report |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report |
| Other Funding Sources | Not as a result of this report |

DISCUSSION

1. Pursuant to section 14.4 of the Audit and Risk Committee Terms of Reference (view [Link 1](#)) the Audit and Risk Committee shall at least once a year, review its own performance, membership, and Terms of to ensure it is operating at maximum effectiveness.
2. The Audit and Risk Committee Assessment Survey was sent to all Audit and Risk Committee Members on 27 September 2022, with all 6 committee members responding.
3. All results and comments provided are summarised in the Audit and Risk Committee Self-Assessment Summary Report provided as **Attachment A**. The report also provides the full list of questions asked, as an appendix.
4. In response to the survey results, a review of the Terms of Reference will be undertaken, and any recommended changes discussed with the Audit and Risk Committee at their meeting in February, ahead of approval by Council at a future meeting.

DATA AND SUPPORTING INFORMATION

Link 1 – Audit and Risk Committee Terms of Reference

ATTACHMENTS

Attachment A - Audit and Risk Committee Self-Assessment Summary Report

- END OF REPORT -

Audit and Risk Committee Self-Assessment Summary Report – October 2022

The Audit and Risk Committee (ARC) Terms of Reference (ToR) state that at least once a year, ensure the ARC will review its own performance, membership and ToR to ensure it is operating at maximum effectiveness.

The below provides a summary of responses to the self-assessment undertaken. The self-assessment survey questions were based on the current structure and content of the ToR and all 6 members of the ARC responded. The full survey is an appendix to this report.

The following results will be reviewed against the current ToR and any suggested enhancements to the ToR will be discussed with the ARC at their meeting in February 2023.

Survey Results

Establishment & Purpose

| Question | Response |
|--|---|
| 1. Do you believe that the Audit and Risk Committee's (ARC) roles and responsibilities are adequately described in the Terms of Reference? | All Members responded – 'Yes' Verbatim comments: <ul style="list-style-type: none"> Yes, although the Committee spends quite a bit of time on the budgeting process, and this isn't specifically mentioned in the TOR |
| 2. Do you recommend any changes? | 2 Members responded – 'Yes' 3 Members responded – 'No' 1 Member did not respond Verbatim comments: <ul style="list-style-type: none"> Clause 11.3 allows the CEO to cancel a meeting – this seems strange and should be up to the Presiding Member. I am happy with the terms of reference as they stand. A review on terms and experience of members to reflect the changing nature of risk and governance. |
| 3. Do you believe the ARC has provided independent assurance and advice to Council on accounting, financial management, internal controls, risk management and governance matters? | All Members responded – 'Yes' Verbatim comments: <ul style="list-style-type: none"> Yes, although the focus seems to be mostly on assurance rather than advice. Yes - on accounting, financial management, internal controls, No – not as much on risk management and governance matters |
| 4. Do you believe the ARC has reported to Council and provided appropriate advice and recommendations on matters relevant to its Terms of Reference to facilitate informed decision making in relation to discharging its legislative responsibilities and duties? | All Members responded – 'Yes' Verbatim comments: <ul style="list-style-type: none"> Yes, to a degree – the independent members provide advice and recommendations through reports to council, however, a more regular interactive approach with council members, particularly around QF variations, EOFY and LTFP, may provide greater assurance. |
| 5. Is there anything further you would like to mention in regard to establishment and purpose of ARC? | 3 Members responded – 'Yes' 2 Members responded – 'No' 1 Member did not respond Verbatim comments: <ul style="list-style-type: none"> My observation has been that the committee members have been able to delve into the running of the council to have a robust understanding of the workings of the council and financial operations and accountability. The ARC is an important governance committee that can positively contribute to the City of Adelaide Council and management through guidance, independence, challenging questions and support across a range of financial and operational matters. |

| | |
|--|---|
| | <ul style="list-style-type: none"> • Is there the value of the Chair of Audit being present at Cte to talk to the audit recommendations other than once a year? • I believe that we need to connect better with EMs, so that there is greater respect for the independent advice. |
|--|---|

Membership

| Question | Response |
|---|--|
| <p>6.What are your thoughts on the diversity of skills, knowledge and experience of the current committee members, specifically relating to financial management, risk management and governance?</p> | <p>Verbatim comments:</p> <ul style="list-style-type: none"> • We have a very diverse committee at the moment especially the breadth the 4 independent members provide. • We currently have a mix of local government and private sector experience and it's important this continues. • In general, I think the mix is alright and able to cover the breadth of areas across the organisation. • Diverse experience - Risk, Financial, Commercial, Accounting, Legal. • I believe there is a broad set of skills and experience that the independent members bring. Whilst "council committee" experience may be limited for the 2 new members they bring well established corporate knowledge and business experience. The existing members bring their experience in technical areas but also their knowledge of "council committee" and background through a number of years of lived experience as well as insights into other local government councils. In terms of the Council appointed members I believe they bring background information and experience of Councils thinking i.e. at times context where needed, as well as other skills and knowledge. They interact constructively with the independent members. • I believe the expertise lies largely with financial management and there may need to be further exploration around skill set with regards to risk and governance. |
| <p>7.What training and development opportunities could benefit committee members?</p> | <p>Verbatim comments:</p> <ul style="list-style-type: none"> • Those without local government experience eg me, could benefit from receiving an overview of unique aspects of local government practices, legislative responsibilities etc. •it was highlighted the unique accounting requirements of local governments which requires a specialist understanding so training around those elements specific to the sector is useful. I have been learning at every meeting. • Local Government Reform. • There are always opportunities for training and developmentsubject to whatever budget exists - if one doesn't perhaps it could be created, however given that (budget) is potentially quite limited perhaps more 1:1 time with relevant executives to enable some deeper dives to enhance knowledge of CoA operations. • Greater familiarity with the LGAct around governance and risk, and induction with regards council financial report frameworks and formats |

| | |
|---|--|
| 8. Do you think the ARC demonstrates integrity, credibility, trustworthiness, active participation, an ability to handle conflict constructively and the willingness to address issues proactively as stated in the Terms of Reference? | All Members responded – ‘Yes’ Verbatim comments: <ul style="list-style-type: none"> • Not a yes or no question – primarily yes |
| 9. Any additional comments? | Verbatim comments: <ul style="list-style-type: none"> • I am and have been for some time concerned about the politicisation of the Audit and Risk Committee and very disappointed in the views expressed publicly by certain Elected Members and feel more work needs to be done to educate the Chamber and address these issues. • Disappointed that certain EMs continue to vote against receiving the minutes of ARC in the Chamber. |

Roles & Responsibilities - Do you think the ARC has effectively:

| Question | Response |
|--|---|
| 10. Monitored the integrity of Council and subsidiary financial statements? | All Members responded – ‘Yes’ |
| 11. Reviewed Council's adherence to accounting standards and policies? | All Members responded – ‘Yes’ |
| 12. Reviewed effective internal controls such as financial controls and risk management systems? | All Members responded – ‘Yes’ Verbatim comments: <ul style="list-style-type: none"> • Yes – to financial, however, no deep dive into risk management systems and how they work in practice |
| 13. Reviewed the effectiveness of policies, systems and procedures in place for managing strategic, financial and operational risks and the activities of the Executive Strategic Risk and Internal Audit Group? | 5 Members responded – ‘Yes’ 1 Member responded – ‘No’ Verbatim comments: <ul style="list-style-type: none"> • Yes, although we should spend more meeting time on SRIA information. • Not enough – very little is discussed or examined in terms of effectiveness or procedures. Paper is generally taken as read without commentary. |
| 14. Reviewed the content and delivery of Council's Strategic Management Plans, Business Plan, Long Term Financial Plan and Asset Management Plans? | All Members responded – ‘Yes’ Verbatim comments: <ul style="list-style-type: none"> • Content – Yes, although the process to build these plans seems inefficient. Delivery – the Committee should focus more on this. • Yes, at a high level - not detailed project level. • Yes – re content, and somewhat re delivery. Have made much ground on WIP. |
| 15. Reviewed the effectiveness of the Internal Audit Work Plan including monitoring the effectiveness of management's responsiveness to findings and recommendations of the Internal Auditor? | All Members responded – ‘Yes’ Verbatim comments: <ul style="list-style-type: none"> • Yes, although I haven't yet seen how the IA Plan gets developed and suspect we have an opportunity to get more assurance on higher risk areas. |
| 16. Do you think an effective approach has been implemented at City of Adelaide to sufficiently manage risk and opportunity? | 5 Members responded – ‘Yes’ 1 Members responded – ‘No’ Verbatim comments: <ul style="list-style-type: none"> • No – from my perspective on the Committee there is insufficient focus on opportunity, and the approach to chasing opportunities seems cumbersome. • Yes somewhat – we still miss opportunities and risk – and generally end up on the front page of the paper because of it |

| | |
|---|--|
| <p>17. In your opinion, is there a productive relationship between ARC members and the External Auditor, maintaining open lines of communication and ongoing dialogue?</p> | <p>All Members responded – ‘Yes’ Verbatim comments:</p> <ul style="list-style-type: none"> • Yes, although if it doesn’t yet happen it would be a good thing for the Audit Committee Chair to meet annually with the External Audit partner. |
| <p>18. Is there an adequate process in place for the ARC to review the effectiveness of the External Audit and oversee actions to follow up on matters raised by the External Auditor?</p> | <p>All Members responded – ‘Yes’</p> |
| <p>19. In the context of your review of the periodical financial reporting and annual financial statements, do you feel that you have sufficient overview and information to ensure that they present fairly the state of affairs of the Council?</p> | <p>All Members responded – ‘Yes’</p> |
| <p>20. In your opinion, do you think emerging issues are effectively raised so they can be dealt with in a proactive manner?</p> | <p>5 Members responded – ‘Yes’ 1 Member responded – ‘No’</p> |
| <p>21. Any additional comments?</p> | <ul style="list-style-type: none"> • I’m not sure whether the Committee has met with the Internal Auditor without management as per the TOR. Also, not sure if the Committee has covered Section 8.1 of the TOR – “Make recommendations to Council on the exercise of Council’s powers under Section 130A of the Act, in relation to the conduct of Economy Audits that would not otherwise be addressed or included as part of an annual External Audit”. • The responses above are based on the limited number of meetings held and the ability to cover a select range of issues over the year - a balanced approach. In terms of Q16 the balance between risk and opportunity is perhaps difficult to assess, notwithstanding risk management systems are in place but how risk factors into day-to-day operational matters and projects for example is a little unknown. • I believe more attention needs to be paid to risks and emerging issues. |

Meetings

| Question | Response |
|---|---|
| 22.The ARC meets at least 6 times a year. Do you think this scheduling is at appropriate intervals to address its responsibilities in a timely manner? | <p>4 Members responded – ‘Yes’ 1 Member responded – ‘No’ 1 Member did not respond</p> <p>Verbatim comments:</p> <ul style="list-style-type: none"> No – 6 times is about right but the scheduling/timing of several seems odd (at least it has in 2022) and not very well lined up with Elected Member meetings/decision making or key processes of the Administration. |
| 23.Are the meeting papers and associated information (eg previous meeting's minutes, financial statements) satisfactory to enable you to understand the information provided and prepare for the meeting? | <p>4 Members responded – ‘Yes’ 1 Member responded – ‘No’ 1 Member did not respond</p> <p>Verbatim comments:</p> <ul style="list-style-type: none"> No – papers are way too long which makes it difficult to identify the key/material issues. |
| 24.Any additional comments? | <ul style="list-style-type: none"> There has been, one, perhaps two instances of scheduled meetings being changed at relatively late notice and with no explanation as to why. This is not good practice. In most council documents there is generally a lot of detail. As noted above you don't always that inside understanding why particular processes are required but they are explained at the meetings. The response to Q22 and 23 needs to be tempered by the number of pages which are produced for each meeting which at times seems excessive and the range/breadth of issues covered at specific meetings. The shortening of the SRIA papers was a positive step during the year however there is very limited opportunity to ask questions about these reports and any specific items within. If this continues to be the case one would question the purpose of providing them or perhaps there is an opportunity at 1/2 meetings pa to bring them to the top of the agenda. By the time the committee gets to them there has usually been a number of other presentations/reports/discussions and time is pressing. The “2 hour” meeting timeframe is considered reasonable. |

Reporting and Accountability

| Question | Response |
|--|--|
| 25.Do you have any comments on how the ARC reports to Council after every meeting? | <ul style="list-style-type: none"> From time to time, it could be beneficial for the Presiding Member to report to Council in person rather than just via a written report/minute. From my observation the reports have been thoughtful and considered. The committee has been able to highlight issues which have been a catalyst to address potential issues in a timely manner and helped inform the chamber well. Via minutes and Chair reports twice a year to the Chamber. I would like to see a regular – quarterly/ 3 x a year discussion with ARC re QF reports and emerging issues |
| 26.Are there any ways you think the ARC can maximise value add? | <ul style="list-style-type: none"> In the past we have done some workshops with Elected Members and that I think was helpful (on key issues). |

| | |
|---|---|
| | <ul style="list-style-type: none"> • Yes – as mentioned briefly above, having more of an ‘advice’ mindset rather than just ‘assurance’ will lead to providing extra value to Council. • Continue to provide independent insights. • More 1:1 time with executives either in camera or, in private outside of meetings, to broaden and deepen knowledge. Shorter papers from Management at times. SRIA comments above. • There has been little discussion on emerging risks and opportunities – which may require a review of skillset. Work from home, COVID, revenue generation, future fund investment, all topics worthy of discussion. Collectively they have a lot of experience of how other councils and corporation are addressing risk and it would be good to have greater to this – and what constitutes best practice |
| <p>27. Is there anything else you wish to comment on?</p> | <ul style="list-style-type: none"> • Consideration should be given to increasing the sitting fees to encourage high quality candidates to sit on the Committee. |

Appendix 1 – Questions asked in Survey

Audit and Risk Committee Assessment Survey

At least once a year, ensure the Audit and Risk Committee will review its own performance, membership and Terms of Reference to ensure it is operating at maximum effectiveness. The Presiding Member will provide a report to Council summarising its activities for the year including any recommended changes it considers necessary to the Council for approval. The Presiding Member will be present at that meeting of Council to support the report submitted.

Establishment and Purpose

1. Do you believe that the Audit and Risk Committee's (ARC) roles and responsibilities are adequately described in the Terms of Reference?

Yes

No

2. Do you recommend any changes?

3. Do you believe the ARC has provided independent assurance and advice to Council on accounting, financial management, internal controls, risk management and governance matters?

Yes

No

4. Do you believe the ARC has reported to Council and provided appropriate advice and recommendations on matters relevant to its Terms of Reference to facilitate informed decision making in relation to discharging its legislative responsibilities and duties?

Yes

No

5. Is there anything you further you would like to mention in regard to establishment and purpose of ARC?

Membership

6. What are your thoughts on the diversity of skills, knowledge and experience of the current committee members, specifically relating to financial management, risk management and governance?

7. What training and development opportunities could benefit committee members?

8. Do you think the ARC demonstrates integrity, credibility, trustworthiness, active participation, an ability to handle conflict constructively and the willingness to address issues proactively as stated in the Terms of Reference?

Yes

No

9. Any additional comments?

Roles and Responsibilities

Do you think the ARC has effectively:

10. Monitored the integrity of Council and subsidiary financial statements?

Yes

No

11. Reviewed Council's adherence to accounting standards and policies?

Yes

No

12. Reviewed effective internal controls such as financial controls and risk management systems?

Yes

No

13. Reviewed the effectiveness of policies, systems and procedures in place for managing strategic, financial and operational risks and the activities of the Executive Strategic Risk and Internal Audit Group?

Yes

No

14. Reviewed the content and delivery of Council's Strategic Management Plans, Business Plan, Long Term Financial Plan and Asset Management Plans?

Yes

No

15. Reviewed the effectiveness of the Internal Audit Work Plan including monitoring the effectiveness of management's responsiveness to findings and recommendations of the Internal Auditor?

Yes

No

16. Do you think an effective approach has been implemented at City of Adelaide to sufficiently manage risk and opportunity?

Yes

No

17. In your opinion, is there a productive relationship between ARC members and the External Auditor, maintaining open lines of communication and ongoing dialogue?

Yes

No

18. Is there an adequate process in place for the ARC to review the effectiveness of the External Audit and oversee actions to follow up on matters raised by the External Auditor?

Yes

No

19. In the context of your review of the periodical financial reporting and annual financial statements, do you feel that you have sufficient overview and information to ensure that they present fairly the state of affairs of the Council?

Yes

No

20. In your opinion, do you think emerging issues are effectively raised so they can be dealt with in a proactive manner?

Yes

No

21. Any additional comments?

Meetings

22. The ARC meets at least 6 times a year. Do you think this scheduling is at appropriate intervals to address its responsibilities in a timely manner?

Yes

No

23. Are the meeting papers and associated information (eg previous meeting's minutes, financial statements) satisfactory to enable you to understand the information provided and prepare for the meeting?

Yes

No

24. Any additional comments?

Reporting and Accountability

25. Do you have any comments on how the ARC reports to Council after every meeting?

26. Are there any ways you think the ARC can maximise value add?

27. Is there anything else you wish to comment on?

The end

Exclusion of the Public

Friday, 28 October 2022
Audit and Risk Committee

Program Contact:
Alana Martin, Manager
Governance

Approving Officer:
Clare Mockler, Chief
Executive Officer

Public

EXECUTIVE SUMMARY

Section 90(2) of the *Local Government Act 1999 (SA)* (the Act), states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.

It is the recommendation of the Chief Executive Officer that the public be excluded from this Audit and Risk Committee meeting for the consideration of information and matters contained in the Agenda.

11.1 Activity of Strategic Risk & Internal Audit Group [section 90(3) (i) of the Act]

The Order to Exclude for Item 11.1:

1. Identifies the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
3. In addition, identifies for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.

ORDER TO EXCLUDE FOR ITEM 11.1

THAT THE AUDIT AND RISK COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (i) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the Audit and Risk Committee dated 28 October 2022 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 11.1 [Activity of Strategic Risk & Internal Audit Group] listed on the Agenda.

Grounds and Basis

This Item is confidential nature because the report includes information on Council litigation.

The disclosure of information in this report could reasonably be expected to prejudice the outcome of Council's actual litigation.

The Audit and Risk Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information related to actual litigation of Council.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Audit and Risk Committee dated 28 October 2022 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 11.1 [Activity of Strategic Risk & Internal Audit Group] listed in the

Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (i) of the Act.

DISCUSSION

1. Section 90(1) of the *Local Government Act 1999 (SA)* (the Act), directs that a meeting of a Council Committee must be conducted in a place open to the public.
2. Section 90(2) of the Act, states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.
3. Section 90(3) of the Act prescribes the information and matters that a Council may order that the public be excluded from.
4. Section 90(4) of the Act, advises that in considering whether an order should be made to exclude the public under section 90(2) of the Act, it is irrelevant that discussion of a matter in public may -
 - (a) *cause embarrassment to the council or council committee concerned, or to members or employees of the council; or*
 - (b) *cause a loss of confidence in the council or council committee; or*
 - (c) *involve discussion of a matter that is controversial within the council area; or*
 - (d) *make the council susceptible to adverse criticism.*
5. Section 90(7) of the Act requires that an order to exclude the public:
 - 5.1 Identify the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
 - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
 - 5.3 In addition identify for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.
6. Section 87(10) of the Act has been utilised to identify in the Agenda and on the Report for the meeting, that the following matter is submitted seeking consideration in confidence.
 - 6.1 Information contained in Item 11.1 – Activity of Strategic Risk & Internal Audit Group
 - 6.1.1 Is not subject to an Existing Confidentiality Order
 - 6.1.2 The grounds utilised to request consideration in confidence is section 90(3) (i) of the Act
 - (i) *Information relating to the actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.*

ATTACHMENTS

Nil

- END OF REPORT -

Document is Restricted